

FOOTHILL WORKFORCE DEVELOPMENT BOARD MEETING

Altadena Town & Country Club
2290 Country Club Drive, Altadena, CA 91001

MINUTES OF JUNE 23, 2016 WDB MEETING

Present - FWDB

Tony Tartaglia, Chair, The Gas Company
Tina Carey, Amada Miyachi America Inc.
Ron Carter, The Carter Agency
Hector Delgado, Teamsters Local Union No.396
Flint Fertig, Monrovia Unified School District
Steven Gutierrez, Rager's Abbey Flooring & Window Covering
Gene Hurd, UAW Local 509
Olin King, Employment Development Department
Daniel Lien, Plaza Bank
Jennifer McLain, City of Glendale, Community Development Dept
Betty McWilliams, Foothill Unity Center, Inc.
Brenda Trainor, Vice-Chair, Frontier Trail, Inc.
Laurie Wheeler, South Pasadena Chamber of Commerce

Absent - FWDB

Alma Apodaca, City of Hope (Excused)
Carolyn Dallas, Kaiser Permanente (Excused)
Salomon Davila, Pasadena City College (Excused)
Matt Dunphy, Southwest Carpenters Training Fund
Robert Helbing, Air Tro, Inc.
Denise McKnight, Department of Rehabilitation (Excused)
Alfredo Mejia, CIBA Real Estate
Sandra Mejia, M & R Professional Services (Excused)
Laura Pancake, Pacific Clinics (Excused)
Tom Selinske, FocusOut LLC (Excused)
Jane Templin, NECA/IBEW Electrical Training Trust (Excused)

Staff Present

Joumana Barakat, Steve Chase, Rita Magno, Julie McElrath, Dianne Russell-Carter, Mario Real and Phil Dunn, FWDB Executive Director

Guests Present

Stephen Amezcua, Employment Development Department
America Solis-Bowman, Employment Development Department
Elaine Chapman, Pasadena City College
Bill Huang, City of Pasadena
Matthew Jones, Wework

APPROVAL OF MINUTES

The minutes of the April 7, 2016 meeting were approved as submitted.

M/S King/Lien Approved unanimously

CHAIRMAN'S REPORT

Chair Tartaglia welcomed the FWDB members and called the meeting to order at 8:44 a.m. He announced that Denise McKnight of the Department of Rehabilitation would not be able to make a presentation in this meeting as scheduled. Instead FWDB member Gene Hurd will speak about the 2016 California Labor Federation Building Workforce Partnership conference in Sacramento held on May 10 -11, 2016. Also Chair Tartaglia noted that we will have a presentation on WeWork by Matthew Jones.

Next, Chair Tartaglia reviewed the packet and called for the approval of the April 7, 2016 meeting minutes. Additionally, he encouraged the board to review the FWDB Mission Statement and FWDB Goals in the packet.

He reported that the FWDB Executive Committee met on June 9th to review the June meeting agenda and to discuss the WIOA implementation issues.

Lastly, Chair Tartaglia mentioned that there are still open slots available on the various FWDB committees and encouraged the members to sign up to serve on a committee of their choice.

DIRECTOR'S REPORT

Phil Dunn announced that the CA Workforce Development Board approved the recertification of the Foothill Workforce Development Board at its 6/14/16 meeting for the period July 1, 2016 through June 30, 2018.

He noted that Foothill was one of 12 of 49 CA Workforce Boards that was fully recertified and the only WDB in Los Angeles County that was unconditionally recertified. The majority of the remaining WDBs received conditional recertification pending receipt of fully executed applications and/or seating of a compliant board and/or pending further corrective actions.

Next, Phil Dunn provided the Board with an overview of Workforce Innovation and Opportunity Act (WIOA) implementation issues (i.e., Joint Powers Agreement Amendments, Regional and Local Strategic Plans, Memorandum of Understanding, etc.). He mentioned that Foothill is on track to complete the administrative requirements in order for Foothill to continue receiving WIOA funding.

Dunn noted that the Policy Board met on 4/19/16 at the Monrovia Adult School and One Stop Center and they were very impressed with the operation. The Policy Board viewed classes in action and they talked to several students in their classes to seek feedback about their training. The students indicated that they were pleased with the training courses and with the services provided by the One Stop office. Additionally, the Policy Board reviewed the Joint Powers Agreement Amendments and voted to recommend that the consortium cities approve the amendments.

Phil Dunn reported that on 5/23/16, the America Job Center of CA (AJCC) or One Stop Center hosted a targeted recruitment for the opening of the Marriott Residence Inn located at Walnut Street and Fair Oaks Avenue in Pasadena. The Foothill AJCC referred over 85 job applicants to the recruitment and over 30 received job offers; other clients were under consideration pending passing background and drug tests. Marriott was recruiting for an array of positions including: front desk/office, restaurant, concierge, housekeeping, security, maintenance, and engineering. Finally, Dunn noted that Foothill had received a clean fiscal and procurement review by the State. The report stated that Foothill is meeting all applicable WIA/WIOA requirements concerning fiscal management; he referred the Board to the report on pages 18-20 in the meeting agenda packet.

ACTION ITEMS

On behalf of the Executive Committee, Jennifer McLain and Steve Chase recommended that the Foothill Workforce Development Board approve two (2) Action Items :

A. Approval of Award of WIOA Funds to the Monrovia Unified School District

It is recommended that the Foothill Workforce Development Board approve the Planning Committee's action to award up to \$50,000 to the Monrovia Unified School District to continue the operation of an auxiliary one stop on the east side of the Foothill consortium.

M/S	King/Lien	Approved
	Fertig	Abstain

B. Approval of Contract Award to South Bay WIB, Inc.

It is recommended that the Foothill Workforce Development Board approve a \$1,000,000 contract with the City of Hawthorne/South Bay WIB for the renewal of a contract to continue the operation and management of the vendor procurement, contracting, monitoring and payment systems for Individual Training Accounts (ITA).

M/S	Hurd/Carey	Approved unanimously
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C. WIOA Youth Funds for Out of School Youth (OSY)

It is recommended that all Foothill Workforce Development Board WIOA youth funds be spent on Out of School Youth (OSY). FWDB would like to commit 100% of its WIOA youth allocation to serve older, out of school youth (OSY) only because the OSY population is in greater need of

workforce development services than In School Youth (ISY). The WIOA OSY population includes youth ages 16 -24 and

M/S

Hurd/Lien

Approved unanimously

INFORMATION ITEM

A. California Labor Federation 2016 Building Workforce Partnerships Conference

FWDB member Gene Hurd attended the California Labor Federation 2016 Building Workforce Partnerships Conference on May 11 – 12, 2016 in Sacramento. He reported that there is a new shift in apprenticeship programs under the WIOA. Apprenticeship programs used to be available only for industrial/labor trade occupations but Gene reported that there will be a host of new apprenticeship programs geared for professionals such as the hotel and service industry. Gene reported that under WIOA, the workforce development boards will now be required to work more collaboratively with apprenticeship programs in an effort to provide training for the clients.

PRESENTATION – Matthew Jones, Community Manager for WeWork

Board member Jennifer McLain provided a brief overview of the concept of co-working spaces. She noted that co-working spaces is essentially a collaboration of creative enterprises working under one roof. Ms McLain mentioned that co-working spaces is a membership based entity composed of a diverse group of freelancers, small business owners and entrepreneurs. She stated that members of the group save a significant amount of money on rent as compared to renting corporate offices. Additionally, Jennifer pointed out that by 2020 entrepreneurs and freelancers are expected to be 40% of the labor market.

Next, Ms McLain introduced Matthew Jones of We Work. Mr. Jones reported that We Work has been operating for 6 years, with 10 facilities located in Los Angeles and in various cities in the United States. We Work provides office space, community support and numerous business services to support its members. He noted that as a member of We Work entities are able to access workspaces and meeting facilities across the US and worldwide. Matthew discussed membership rates and he provided an overview of the services offered to its members. Additionally, he noted that We Work has an office on Colorado Blvd. in Pasadena and he invited board members and staff to visit the facility.

After a brief question and answer portion, Chair Tartaglia adjourned the meeting at 9:58 a.m.