

**FOOTHILL EMPLOYMENT TRAINING CONSORTIUM
POLICY BOARD SPECIAL MEETING**

Virtual Zoom Meeting

MINUTES OF NOVEMBER 23, 2022 FETC POLICY BOARD SPECIAL MEETING

INTRODUCTION AND ROLL CALL

The Foothill Employment Training Consortium (FETC) Policy Board Chair, Rachelle Arizmendi, welcomed the Board members, staff members and guests and called the meeting to order at 9:09 a.m. FWDB staff member, David Eder, took roll call and stated a quorum of the Policy Board was established.

Present – FETC Policy Board Members

Rachelle Arizmendi, Policy Board Chair, City Councilmember, City of Sierra Madre
Tyron Hampton, City Councilmember, City of Pasadena
Vinh Truong, City Councilmember, City of Duarte
Evelyn Zneimer, City Councilmember, City of South Pasadena

Absent – FETC Policy Board Members

Sho Tay, City Councilmember, City of Arcadia - Attending on his behalf was Tim Schwehr, Deputy City Clerk, City of Arcadia and Rachelle Arellano, Deputy City Clerk, City of Arcadia. (It was determined these representatives were not able to vote on behalf of Arcadia due to not being elected officials.)

FWDB Staff Present

Dianne Russell-Carter, FWDB Executive Director; David Eder, Paul Enge, Alma Estevez, Sarah J Mendoza
David Klugh, Office of Economic Development, City of Pasadena

FWDB Board Members Present

Dan Lien, Chair, FWDB
Tom Selinske, Vice Chair, FWDB
Salvatrice Cummo, Pasadena City College
Keshia Darden
Hector Delgado
Gene Hurd
Flint Fertig
John Frala
Tashera Taylor

Guests Present

Brandon Anderson, Deputy Director, California Workforce Association
David Baquerizo, ProPath Inc., One-Stop operator
John Chamberlin, Chamberlin and Associates
Erika A. Endrijonas, Ph.D., President, Pasadena City College
Gregory Irish, Executive Director, City of Los Angeles Workforce Development Board

Bob Lanter, Executive Director, California Workforce Association
Leslie Thompson, Director Operations, Economic and Workforce Development, Pasadena City College
David Shinder, Workforce Development Consultant
Judith Velasco, Executive Director, Verdugo Workforce Development Board
Jan Vogel, Executive Director, South Bay Workforce Investment Board

PUBLIC COMMENTS

There were no public comments.

APPROVAL OF MINUTES

The minutes of the November 16, 2022, Policy Board meeting were approved.

Motion: Vinh Truong Seconded: Evelyn Zneimer

Roll call vote: Ayes- 4 (Truong, Arizmendi, Zneimer);

Nays – 0; Abstentions- 0

CONTINUATION OF DISCUSSION ITEM: CONSIDERATION OF A Foothill Workforce Development Board Administrator Transition Proposal by the City of Pasadena

FETC Chair Rachele Arizmendi clarified the type of member that would be allowed on the FWDB Policy Board. The member must be a business member.

Council Member Vinh Truong commented on the idea of FWDB teaming up with Verdugo, thinks it would be a great idea and maybe something to look into.

FETC Chair Rachele Arizmendi clarified that it was a possibility to consider but it was not an option at the moment.

Dianne Russell Carter further clarified the Workforce Development Board from Verdugo (they include three cities and within their structure they are slightly larger than the FWDB).

David Shinder made two comments.

1. Clarified regarding the Motherload Workforce Development Board. The fifth voting member of the governance board is not just a business member but is the WDB Chair Person as well.
2. A new application to the Governor would be required if Foothill WDB would join any other board. The application would be required to reconfigure the Local Workforce Development Area. All the impacted cities would need to sign on to the application and still need to be reviewed by the State Workforce Development Board (subject to their recommendation approval by the Governor).

Tim Schwehr wanted to add that the City of Arcadia has reviewed the proposal and is in favor.

David Baquerizo stated that under WIOA every Workforce Development Board must have a comprehensive center. There are various qualifications to be a one stop center, one of them is partnerships, such as EDD must be in the comprehensive center and offer in-services.

David Baquerizo stated the required partners have not been contacted to verify if they would be a part of it.

Salvatrice Cummo commented that PCC would follow all the rules/regulations, and would not disrupt any of the current services.

FWDB Vice Chair Tom Selinske wanted clarification about decision making on whether voting must be unanimous in amending the JPA.

FETC Chair Rachelle Arizmendi clarified that today there would be action on accepting the proposal. The board's vote would have to be unanimous in order to pass. There would still be a process in amending the bylaws.

Bob Lanter asked if all other alternatives have been brought to the Policy Board for debate.

FETC Chair Rachelle Arizmendi confirmed that has not happened. Only proposal is the one from Pasadena.

FWDB Chair Lien does not agree to move forward with the proposal (too many if, ands, buts, maybes).

FETC Chair Rachelle Arizmendi does like the partnership due to synergies that can be available with the PCC's partnership but what stood out was that PCC would need to be part of the Policy Board (not in favor).

Evelyn Zneimer states that she will vote no (does not want to change the structure).

Vinh Truong states he will vote no (many unknowns).

Tyrone Hampton states the board should take a vote.

David Eder clarified that the vote being taken is a **Motion To Not Accept the Foothill Workforce Development Board Administrator transition proposal made by the City of Pasadena.**

Evelyn Zneimer moved the motion and Vinh Truong seconded.

Motion Passed. (Aye – Truong, Hampton, Arizmendi, Zniemer, Nays – 0)

ROUNDTABLE OPEN DISCUSSION:

Chair Rachelle Arizmendi wanted to make an announcement that Sho Tay is ending his term as a Council Member from Arcadia and someone else will replace him on the policy board. She also announced this will be her last meeting since she has elected to not to run again.

The meeting adjourned at 9:34 AM.