

**Chair:**

Daniel J. Lien  
DJI Professional Services

**Executive Director:**

Dianne Russell-Carter

**POLICY BOARD**

**Chair:**

Rachelle Arizmendi  
City of Sierra Madre

**FOOTHILL WORKFORCE DEVELOPMENT BOARD (FWDB)**  
**MEETING OF THE FULL MEMBERSHIP**

**JANUARY 10, 2023 – Tuesday**  
**9:00am – 10:30am**

Zoom Meeting ID: 821 3490 8201

Password: 724994

**A G E N D A**

- I. CALL TO ORDER**
- II. OFFICIAL ROLL CALL AND VISITOR INTRODUCTIONS**
- III. PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA**
- IV. APPROVAL OF MINUTES FOR MAY 11, 2022 MEETING**
- V. CHAIR’S REPORT/COMMENTS – Dan Lien, FWDB Chair**
- VI. EXECUTIVE DIRECTOR’S REPORT – Dianne Russell-Carter, FWDB Executive Director**
- VII. DISCUSSION ITEMS**
  - A. BIENNIAL REVIEW OF FWDB LOCAL PLAN AND PUBLIC MEETING TO DISCUSS LOCAL PLAN TO BE HELD ON FRIDAY, JANUARY 20, 2023, 9:30AM TO 11:00AM, VIA ZOOM
  - B. FWDB BUDGET REPORT
- VIII. ACTION ITEMS**
  - A. CONSIDERATION OF A RECOMMENDED ACTION TO END BOARD MEMBERSHIPS OF BUSINESS REPRESENTATIVES OPERATING PRIMARILY OUTSIDE THE REVISED LOCAL AREA OF THE FIVE CITIES OF THE FOOTHILL EMPLOYMENT TRAINING CONSORTIUM (FETC)
  - B. NOMINATIONS OF, AND ELECTION OF, FWDB CHAIR AND FWDB VICE-CHAIR
  - C. REVIEW OF FWDB MEMBERSHIP, TERMS AND VACANCIES, AND CONSIDERATION OF A RECOMMENDED ACTION TO DEVELOP AN FWDB AD HOC NOMINATIONS COMMITTEE FOR NEW AND EXPIRING BOARD MEMBERS
  - D. CONSIDERATION OF A RECOMMENDED ACTION TO STANDARDIZE ALL BOARD MEMBERSHIP TERMS TO A PERIOD OF FOUR YEARS
- IX. WDB ROUNDTABLE – OPEN DISCUSSION**
- X. ADDITIONAL ITEMS CONTAINED IN FWDB PACKET**
- XI. ADJOURNMENT**

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PURSUANT TO EXECUTIVE ORDER N-29-20 ISSUED BY GOVERNOR GAVIN NEWSOM ON MARCH 17, 2020, THE FWDB MEETING WILL TAKE PLACE SOLELY BY VIDEOCONFERENCE/TELECONFERENCE.

THE FWDB WILL ALSO ACCEPT PUBLIC COMMENTS BY EMAIL TO [AJOYA@FOOTHILLETC.ORG](mailto:AJOYA@FOOTHILLETC.ORG) RECEIVED BY 5.00 PM, THE DAY PRIOR TO THE MEETING.

IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT [AJOYA@FOOTHILLETC.ORG](mailto:AJOYA@FOOTHILLETC.ORG) OR CALL (626) 584-8395.

TO JOIN THIS PUBLIC MEETING ON ZOOM, CLICK ON, OR COPY AND PASTE THE FOLLOWING LINK:  
<https://us02web.zoom.us/j/82134908201?pwd=d2hsamd3WDlObGlrWWN4RjVZT2JCdz09>

TO JOIN VIA TELEPHONE OR CELL, CALL (669) 900-6833