

FOOTHILL EMPLOYMENT TRAINING CONSORTIUM POLICY BOARD

MINUTES OF SEPTEMBER 12, 2023 FETC POLICY BOARD SPECIAL MEETING

INTRODUCTION AND ROLL CALL

The Foothill Employment Training Consortium (FETC) Policy Board Chair, Tyron Hampton, welcomed the Board members, staff members and guests and called the meeting to order at 9:45 a.m. FWDB staff member, Raymond Delgado, took roll call and stated a quorum of the Policy Board was established.

Present – FETC Policy Board Members

Gene Goss, City Councilmember, City of Sierra Madre
Tyron Hampton, City Councilmember, City of Pasadena
Evelyn Zneimer, City Councilmember, City of South Pasadena
Eileen Wang, City Councilmember, City of Arcadia

Absent – FETC Policy Board Members

Vinh Truong, City Councilmember, City of Duarte

FWDB Staff Present

Dianne Russell-Carter, FWDB Executive Director, Paul Enge, Sarah J Mendoza, Raymond Delgado, Alex Joya

FWDB Board Members Present

Tom Selinske, Vice Chair, FWDB

Guests Present

David Baquerizo, ProPath Inc., One-Stop operator

PUBLIC COMMENTS

There were no public comments.

APPROVAL OF MINUTES

The minutes of the May 11th, 2023, Policy Board meeting were approved.

Motion: Tyron Hampton Seconded: Evelyn Zneimer

Roll call vote: Ayes- 4 (Goss, Hampton, Wang, Zneimer);

Nays – 0; Abstentions- 1

FWDB ONE-STOP OPERATOR PRESENTATION

David Baquerizo, President of ProPath Inc, provided a presentation about the type of services Propath Inc provides.

No questions were asked.

APPROVAL OF FWDB MEMBERSHIP RENEWALS

David Eder elaborated on the subject and explained that the action item would renew the current expiring members for an additional 2 years (new term end date 9/30/2025). David Eder provided information about the recent resignations and explained that these vacancies will be addressed by the ad hoc committee, and then an action item will be brought forward at a future date to the FETC Policy Board.

Motion: Gene Goss Seconded: Eileen Wang
Motion Passed (Aye – Goss, Hampton, Wang, Zneimer, Nays – 0)

FWDB DIRECTOR'S REPORT

Dianne Russell-Carter provided a power point presentation.

- Staffing Update
 - Chair Tyron Hampton requested clarification on the vacancies. Dianne Russell-Carter clarified that there are 2 Vacant Case Manager positions, the Program Coordinator III is a promotion for our current Program Coordinator II (needs HR's approval), and the Career Services Coordinator position is vacant.
- Work In Process
 - Local Plan/Local Area Designation
 - FWDB Business Services
 - Committee Focus
 - Economic Development Partnership
 - Youth Program Partnership with Vocational Rehabilitation
 - Mini-Mobile Units
- Areas of Consideration
 - City of Pasadena Administrator Audit
 - Ad Hoc Operations Committee created
 - Contents of the audit are currently not allowed to shared per City of Pasadena

PROGRAM PARTICIPANT HIGHLIGHT

Sarah Mendoza elaborated on the item and introduced four of the current youth participants and they provided a summary of their experience in the program.

FETC ROUNDTABLE

Dianne Russell-Carter and Evelyn Zneimer provided their experience at the CWA Meeting of the Minds conference that was held in Monterey, California.

Chair Tyron Hampton asked what some takeaways from the Conference were.

Evelyn Zneimer responded that she would like to define the role of the Foothill Workforce Development Board and continue to help veterans and adults. Evelyn Zneimer added that there are a lot of grants available for targeted populations.

Chair Tyron Hampton requested for the scope of work on the Business Services Committee, be introduced to the following FETC Policy Board meeting. Chair Tyron Hampton would like the FETC Policy Board have an opportunity to provide input.

David Baquerizo made the comment that the Business Services Committee is not a new committee but that it has not been active for the past two years.

David Baquerizo asked David Eder what positions are currently vacant on the board.

David Eder explained that there are three positions vacant, with two being in the private sector and one in the education sector.

Tyron Hampton thanked everyone for their time and the meeting was adjourned at 10:42 a.m.