



FETC

Foothill Employment & Training Consortium

POLICY BOARD MEETING

Monrovia Unified School District (MUSD) Adult School
920 S. Mountain Avenue
Monrovia, CA 91016

MINUTES OF JUNE 21, 2019 MEETING

Present

Bob Joe, Chair, South Pasadena
Sho Tay, Arcadia
John Fasana, Duarte
Larry Spicer, Monrovia
Tyron Hampton, Pasadena
Rachelle Arizmendi, Sierra Madre

Quorum - YES

The Foothill Employment and Training Joint Powers Agreement, SECTION 6, Letter D, entitled MEETINGS OF THE POLICY BOARD, Quorum – Action, states: “A majority of members of the Policy Board present at a meeting shall constitute a quorum for the transaction of business, except that a lesser number may adjourn for lack of quorum. No action at a meeting shall be valid unless it receives the affirmative vote of a majority of those present.”

Staff Present

Dianne Russell-Carter, FETC Administrator

FWDB Member Present

Dan Lien, Chair

WELCOME

Bob Joe, FETC Policy Board Chairman welcomed the Board members and called the meeting to order at approximately 8:15 a.m. The Chair proceeded to welcome public comments. Members of the public can directly address the body concerning any item listed on the agenda prior to the body’s consideration of that item. The legislative body does not have to allow the public to comment on any non-agenda matter.

ACTION ITEMS

- I. The FETC Policy Board confirmed the addition of three new members to the Foothill Workforce Development Board. The new members include:
 - Professor John Frala, Rio Hondo College
 - Denise Banuelos, City of Hope
 - Elia Evans, UEI College

M/S Arizmendi/Spicer Approved unanimously

II. The FETC Policy Board approved the final draft of the FETC and FWDB Code of Conduct

M/S Fasana/Spicer Approved unanimously

ROUNDTABLE DISCUSSION

The members of the FETC Policy Board and Policy Board Administrator, Dianne Russell-Carter, engaged in a discussion regarding:

- Additional FWDB Board Members
- City Renewal of FETC Policy Board Seats
- Expiration of Policy Board Chair Term and Vice Chair Position
- Process of Reviewing Bylaws from Similar LWDBs

The PB discussed the approval of the new members that were added to the FWDB. The discussion included dialogue about adding new FWDB members from the community colleges within the six-city consortium. PB Member Spicer was interested in why FWDB did not have any representation from Citrus College. He stated he would send an application to Mrs. Joanne Montgomery, a member of the Citrus Community College District Board of Trustees.

The PB discussed term limits regarding the Chair and filling the position of the Vice Chair. The Foothill Employment and Training Joint Powers Agreement, SECTION 7., OFFICERS OF THE CONSORTIUM states:

"The Policy Board shall elect a Chairperson and Vice-Chairperson at its first meeting and, thereafter, at the first meeting in each succeeding fiscal year, the Policy Board shall elect or re-elect its Chairperson and Vice-Chairperson. In the event that the Chairperson or Vice-Chairperson elected ceases to be a Board Member, the resulting vacancy shall be filled at the next regular meeting of the Policy Board held after such vacancy occurs. In the absence or inability of the Chairperson to act, the Vice-Chairperson shall act as Chairperson. The Chairperson, or in his absence the Vice-Chairperson, shall preside at and conduct all meetings of the Policy Board."

FETC Policy Board Chairman, Bob Joe has exceeded his term. The Policy Board will hold election at the next scheduled meeting.

The PB discussed moving forward with the evaluation of other LWDB membership by-laws beginning next PB meeting.

Following the roundtable discussion, Chairman Joe adjourned the meeting at approximately 8:45 a.m.