



POLICY BOARD MEETING

Virtual Zoom Meeting

MINUTES OF MARCH 25, 2021 MEETING

Present

Mayor Rachelle Arizmendi, Chair, Sierra Madre
Mayor Sho Tay, Arcadia
Councilmember Tyron Hampton, Pasadena
Councilmember Larry Spicer, Monrovia
Councilmember Evelyn Zneimer, South Pasadena

Absent

Councilmember Vinh Truong, Duarte

FWDB Member Present

Dan Lien, Chair

Staff Present

Dianne Russell-Carter
Rita Magno
David Eder

Guest Present

Eric Duyshart, City of Pasadena

Approval of Minutes

The minutes of the March 25, 2021 meeting were approved as submitted.

M/S Hampton/Spicer Approved Unanimously

Public Comments

None

Chair's Report

Mayor Rachelle Arizmendi, FETC Policy Board Chair welcomed the Board members and called the meeting to order at approximately 9:04 a.m. The Chair proceeded to welcome public comments. There were no public comments.

Chair Arizmendi announced that FETC Policy Board has a new board member representing South Pasadena, Councilmember Evelyn Zneimer. Councilmember Zneimer introduced herself to the board and shared that she was elected to the South Pasadena Council last November 3, 2020. She is a trial lawyer by profession and has managed her own law firm for 25 years. She is also a Judge Pro Tem in the California Superior Court for the County of Los Angeles and the Daily Settlement Officer for the Family Law Division in Los Angeles Superior Court.

Next, Chair Arizmendi mentioned the FWDB Local Plan and thanked Councilmember Larry Spicer and Eric Duyshart for attending the Local Plan forums. She reported that the final Local Plan will be submitted to the State on April 30, 2021

Chair Arizmendi reported that there was a plan to provide business workshops to board members and small businesses that are interested in gaining access to capital or emergency funding under the American Rescue Plan of 2021. In line with providing business workshops, she stated that there is also a plan to do a podcast for the workshops. Chair Arizmendi and FWDB Chair Dan Lien are working on scheduling the dates for these workshops.

Chair Arizmendi shared that she attended a webinar of the Federal Reserve Bank, The New Future of Work, which she found very interesting as it emphasized that everyone's career should not always be dependent on school and certificates and degrees, and that work experience should be more quantified. She stated that if she can get some notes on that webinar, she will share with the group as she feels this information is very relevant to the work being done by the FETC Policy Board and the FWDB.

Lastly, Chair Arizmendi mentioned that a group of AJCC providers in Los Angeles County created a white paper detailing the impact of COVID and how it has affected their centers, how it has affected business and employment etc. She explains that the white paper contains recommendations that may be useful to FETC Policy Board and FWDB and she will send out a copy to all board members.

Administrator's Report

FWDB Executive Director, Dianne Russell-Carter briefed the board on the status and details of the FWDB Local Plan and the Regional Plan for the Los Angeles Basin Regional Planning Unit. She reported that Consultant David Shinder is working and finalizing the FWDB Local Plan for submission to the state.

Dianne Russell-Carter then talked about the Earn and Learn opportunities that will help a jobseeker get money and at the same time learn new skills. FWDB administers a work experience program wherein an employer hires a participants and trains them while FWDB pays for the salaries. Another Earn and Learn opportunity is On-the-Job Training and apprenticeship programs.

She updated the board on the Diversity, Equity and Inclusion sub-committee of the FWDB and reported that there is a proposal to work with the region and the 6-City consortium to create "Diversity Champions" in the employers. She emphasized that economic equity is a very important factor that also needs to be addressed. Councilmember Tyron Hampton expressed his thanks to FWDB for their work and stated that he appreciated Dianne emphasizing economic equity as a very important factor in workforce and employment.

Lastly, Dianne Russell-Carter reported that FWDB has to submit a Local Area Recertification Application for Program Year 2021-2023. The Local Board Recertification Application is required by the California Workforce Development Board (WDB) on a biennial basis. This document recertifies the Local Area and local WDB for the period of July 1, 2021 through June 30, 2023 and is required under the Workforce Innovation and Opportunity Act (WIOA). The previous recertification period was 2019-2021.

Action Item

- A. Approval of State Application to provide WIOA Career Services – Application for FWDB to act as Career Service Provider

M/S Hampton/Zneimer Approved unanimously

After a few more questions and further discussions, Chair Arizmendi adjourned the meeting at approximately 10:04 am.