

Chair:

Daniel J. Lien
DJI Professional Services

Executive Director:

Dianne Russell-Carter

POLICY BOARD

Chair:

Rachelle Arizmendi
City of Sierra Madre

FOOTHILL WDB MEETING

**March 17, 2021 – Wednesday
9:00am**

Zoom Meeting
Meeting ID: 872 7718 6812
Password: 881176

AGENDA

- I. CALL TO ORDER**
- II. OFFICIAL ROLL CALL AND VISITOR INTRODUCTIONS**
- III. PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA**
- IV. APPROVAL OF MINUTES FOR November 4, 2020 MEETING**
- V. PRESENTATION OF FWDB CHAIR’S REPORT – Dan Lien, FWDB Chair**
- VI. PRESENTATION OF FWDB DIRECTOR’S REPORT – Dianne Russell-Carter, FWDB Executive Director**
- VII. PRESENTATION OF ONE STOP OPERATOR UPDATE – David Baquerizo, ProPath**
- VIII. PRESENTATION – FWDB/FETC – Vision for the Workforce Board**
- IX. WDB ROUNDTABLE – OPEN DISCUSSION**
- X. ADDITIONAL ITEMS CONTAINED IN WDB PACKET – FWDB Operations and Business Services Report, FWDB Youth Report, FWDB Diversity & Inclusion Ad-Hoc Committee Report, FWDB Budget Status, AJCC Program Report, Workforce Article, FWDB Rosters and Committees, Schedule of 2021 FWDB Meetings, Unite US At a Glance, ToolingU**
- XI. ADJOURNMENT**

PURSUANT TO EXECUTIVE ORDER N-29-20 ISSUED BY GOVERNOR GAVIN NEWSOM ON MARCH 17, 2020, THE FWDB MEETING FOR MARCH 17, 2021 AT 9:00 A.M. WILL TAKE PLACE SOLELY BY VIDEOCONFERENCE/TELECONFERENCE.

IN ORDER TO FACILITATE PUBLIC PARTICIPATION ON ZOOM, COPY AND PASTE THE FOLLOWING LINK:

<https://us02web.zoom.us/j/87277186812?pwd=WVd1WFhNTnJYMFIkTkg5d1E3RkplZz09>

Meeting ID: **872 7718 6812**

Password: **881176**

For assistance, please contact FWDB Staff at (626) 584-8395 or email rmagno@foothilletc.org

FOOTHILL WORKFORCE DEVELOPMENT BOARD MEETING

Virtual Zoom Meeting

MINUTES OF NOVEMBER 4 , 2020 FWDB MEETING

INTRODUCTION AND ROLL CALL

The Foothill Workforce Development Board Chair, Dan Lien, welcomed the board members, staff members and guests and called the meeting to order at 9:05a.m.

Present - FWDB

Dan J. Lien, Chair, DJL Professional Services
Salvatrice Cummo, Pasadena City College
Shomari Davis, IBEW Local 11
Tony de Trinidad, Painters & Allied Trades DC 36
Hector Delgado, Teamsters Local Union No.396
Elia Evans, UEI College
Flint Fertig, Monrovia Unified School District
Gene Hurd, UAW Local 509
Betty McWilliams, Foothill Unity Center, Inc.
Sandra Mejia, M & R Professional Services
Helen Romero-Shaw, Southern Gas Company
Tom Selinske, FocusOut LLC
Brenda Trainor, Frontier Trail, Inc.
Cesar Valladares, Employment Development Department
Michael Wangler, Citrus College
Laurie Wheeler, South Pasadena Chamber of Commerce

Absent - FWDB

Keshia Bowen, Simply Divine
John Frala, Rio Hondo College
Steven Gutierrez, Rager's Abbey Flooring & Window Covering (Excused)
Robert Helbing, Air Tro, Inc.
Victor LaGroon, City of Hope
Denise McKnight, Department of Rehabilitation (Excused)

Staff Present

Dianne Russell-Carter, FWDB Executive Director, Rita Magno, Julie McElrath, Sarah Mendoza, Rey Okamoto and Ricardo Quezada

Guests Present

Rachelle Arizmendi, FETC Policy Board Chair/Mayor Pro Tem, City of Sierra Madre
David Baquerizo, ProPath Inc.
Anthony Crouch, Employment Development Department
Eric Duyshart, City of Pasadena
Renita Dukes, City of Pasadena
Robert Joe, City of South Pasadena

Larry Spicer, City of Monrovia
Nona Yegiazaryan, Employment Development Department

APPROVAL OF MINUTES

Chair Dan Lien called for the approval of the minutes of March 11, 2020 and July 22, 2020 meetings. However, Board Member, Brenda Trainor questioned the minutes of March 11, 2020 stating that the March 11, 2020 minutes falsely represented the unanimous approval for all votes stated in the minutes of the meeting. She further stated that the minutes as presented did not accurately represent the vote as they failed to clarify who was and was not a fully-appointed voter. After a long back and forth discussion, Chair Lien announced that the tape recording will be reviewed and the minutes will be corrected and amended. Brenda Trainor then moved to approve the minutes with exceptions.

The minutes of March 11, 2020 and July 22, 2020 meetings were approved with exceptions.

M/S	Trainor/Wheeler	Approved with exceptions
	Wangler	Abstain

PUBLIC COMMENTS

None

CHAIR'S REPORT

Chair Dan Lien started his report by saying that it is good news that the FWDB is still operating, staff is doing what they are supposed to be doing, and the majority of board members are also working as hard. He imparted that in this time of Covid, it is difficult to find positive news. He cited the big disparity of unemployment numbers of the six cities consortium, comparing the rate of unemployment figures from May 2019 and May 2020 for Arcadia, Duarte, Monrovia, Pasadena, Sierra Madre and South Pasadena. Chair Lien highlighted the fact that the struggles are still going on for the local businesses, local non-profits and employers and employees alike.

Chair Lien then went on to talk about the 3 cities, Monrovia, Arcadia and Duarte and the issue of these 3 cities wanting to leave the FWDB and move to the Los Angeles County WDB. He cited that it is their right. However, he touched on the FWDB/FETC Code of Conduct Agreement for all board members and cited that there is a procedure board members need to follow for issues they have against the FWDB as a whole. Chair Lien reported that the Code of Conduct is reviewed and signed by every board member every two years and June 2021 is when it is again up for renewal. He emphasized that as board members, it is the responsibility of each member to make sure they are getting the entire picture and not the piecemeal picture when disclosing or discussing reports, data results or performance of the FWDB. He reiterated that the City of Pasadena Finance Department is the fiscal agent who is the responsible party and handles the grant funds through formulation, program guidance, strict WIOA regulations and auditing.

In closing, Chair Lien encouraged all board members to work in full cooperation with FWDB personnel, with other board members and consortium officials in promoting the public welfare recognizing that private interests of an individual board member must be subordinate to the public interest.

DIRECTOR'S REPORT

Executive Director, Dianne Russell-Carter reported that the FWDB meeting packet has been restructured by dividing the packet information into sections. The main packet will contain essential sections like the agenda, action items and discussion items and the attachments like statistical data, graphs, and workforce articles will be separated into another section. This is to streamline and minimize the bulk of the packet and highlight the pertinent essential agenda matters in the meeting.

Dianne Russell-Carter also announced that FWDB staff will not present individual reports to the board anymore as she will be including their reports in her Director's report presentation. She outlined the nine different programs of FWDB and reported on the highlights of each program.

PRESENTATION OF FWDB SUB-COMMITTEE APPOINTMENTS

Chair Dan Lien reported that he has appointed board member Laurie Wheeler, South Pasadena Chamber of Commerce as the chair for the Youth Program Sub-Committee. He also announced that he has appointed Victor LaGroom, City of Hope, as the chair for the Diversity & Inclusion Sub-Committee.

ONE-STOP OPERATOR UPDATE – David Baquerizo, ProPath Inc.

David Baquerizo, President of ProPath Inc. reported that he was researching electronic referral systems that could be used to track customer referrals from one partner agency to the other. He mentioned that the Employment Development Department has an electronic system called CalJOBS, which is widely used as a registration and jobs posting site but has not yet implemented a partner referral system within their electronic CalJOBS system. He reported that there is an organization named Unite Us which is a statewide electronic community partner referral system. He explained this system can help track referrals between partners, track customers and services and best of all, expedite the time frame in which people in need can receive services. He reported that Unite Us is offering their electronic community referral system to community based organizations at no cost. He will try to request for a demo of the Unite Us system and present them at the next partner meeting.

Lastly, David remarked that he is looking at all of the services that workforce development boards offer to their communities at this point under COVID. He mentioned that the FWDB could assist the employers by funding training for incumbent workers within organizations. What he is finding through his research is there are a lot of companies that are looking to retool and provide other types of products that are in great demand, hence the need for training for their incumbent workers.

ACTION ITEMS

- A. Approval of FWDB Budget for Fiscal Year 2021 - Rey Okamoto, FWDB Budget Analyst reported to the board that the 2021 Fiscal Budget has been presented to the FETC Policy Board in their August 14, 2020 meeting and has been approved.

M/S Selinske/Delgado Approved

- B. Approval of Extension for Current FWDB Chair, Dan Lien – The Board moved for approval of the extension of Dan Lien as Chair for one more year until June 30, 2021.

M/S Selinske/Mejia Approved

- C. Approval of FWDB member Betty McWilliams as the new FWDB Vice-Chair replacing Carolyn Dallas

M/S Trainor/Selinske Approved

After a roundtable of announcements, Chair Dan Lien adjourned the meeting at 10:59 a.m.

Signed:



Dianne Russell-Carter
Executive Director

AJCC One Stop Operator Report
Prepared by : David Baquerizo - ProPath, Inc.

Second Quarter - October 01, 2020 through December 31, 2020

I was involved in two major areas of continuous improvement this Quarter:

After a Foothill Workforce Development Board continuous improvement meeting with the Executive Director, Dianne Russel Carter and the Deputy Director, Ricardo Quezada. We identified two specific areas of services to our customers (both the general public and local businesses) that we could provide more targeted services within a pandemic environment.

First area of improvement: (Customer/Participants)

Improve our system of customer/participant recruitment and community partner referrals and the documentation of those referrals. We found an organization called: Unite Us - a non-profit organization founded by Military Veterans. Their goal was to develop an electronic community referral system that would simplify, quantify and track referrals between community agencies. We found this type of system would meet the needs of our goals for improvement. I should note here that the State Employment Development Department is working on an electronic referral system that they would include in their CalJobs system. But those efforts have been stalled since the pandemic. I should also mention the Unite Us electronic community referral system is being offered at no cost. We decided it would be the best tool to utilize currently that would contribute to immediate improvement.

The Unite Us system is already fully operational and is utilized by communities nationwide. We scheduled an appointment and a demo with a Unite Us Representative. The system that was demonstrated, was everything that we were searching for and more. This system was designed to increase recruitment efforts by having hundreds of other community agencies within the referral system process. And it would easily assist in quantifying referrals provided and received, including specific data which tracks a customers path of referrals and services received. We concluded that this system would not only assist in recruitment efforts and customer services tracking. But also share valuable customer information that would help us better prepare our Staff and program offerings to meet those customers needs. (See attached Unite Us information)

Second area of improvement: (Local Businesses)

In our continuous improvement meeting we wanted to assist businesses in the area the best way we could within a pandemic environment. We knew that the government was already offering several relief packages for businesses. But we wanted to do something in addition to those relief packages that would strengthen businesses in such a volatile time. We also knew that there would be a reduction in business operations for many. And that it would be a good time for businesses to utilize a slow time to enhance the skill sets of their current employees who may not be working at full capacity. We also realized that several businesses, especially those involved in manufacturing may have the need to reevaluate their manufactured product line offerings based on new demands for products in a pandemic environment. Or simply businesses in the area that needed to run more efficiently with possibly less employees. In our continuous improvement meeting we decided to focus on providing local businesses with incumbent worker training opportunities. The Foothill Workforce Development Board could provide for the cost of training utilizing WIOA funds for current employees for skill upgrades or program management upgrades for those businesses that meet eligibility requirements.

David Baquerizo has had incumbent worker training experience with a non-profit business training organization called: Tooling-U. This is a nationwide training organization that is owned by the Society for Manufacturing Engineers (SME). Tooling-U offers hundreds of training programs to businesses and has a great reputation for providing the most current applications and curriculums that apply to any industry. Our goal is to utilize Tooling-U in training the employees of local businesses to strengthen their position in their markets and to assist them in surviving a COVID-19 environment. (See attached Tooling-U information).

Note: Patricia Carlson from Tooling-U presented incumbent worker training information to the FETC Policy Board Members on December 01, 2021.



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FOOTHILL WORKFORCE DEVELOPMENT BOARD

The Workforce Partnership of Arcadia, Duarte, Monrovia, Pasadena, Sierra Madre and
South Pasadena

AGENDA REPORT

TO: Foothill Workforce Development Board **DATE:** March 17, 2021
FROM: Dianne Russell-Carter, Executive Director
SUBJECT: OPERATIONS/EMPLOYER SERVICES REPORT

RECOMMENDATION:

This report is for informational purposes only.

BACKGROUND:

The FWDB Operations and Employer Services Update:

- RPI 3.0
- RPI 4.0
- Veterans' Employment-Related Assistance Program (VEAP) Grant Award
- A Hire Path Additional Assistance Grant Award: 25% Dislocated Workers Assistance Program
- COVID-19 Impacted Individuals Program
- COVID-19 Employment Recovery National Dislocated Worker Grant
- Prison to Employment (P2E)
- Rapid Response
- Arcadia's Homeless Resource Hub

RPI 3.0

FWDB conducted nine regional Directors meetings to keep RPI 2.0 moving forward, establishing deliverables for RPI 3.0, extending grant terms, and coordinating discussions that led to the Los Angeles Basin region successfully negotiating WIOA performance level goals with the State for FY 2021-22 and other regional initiatives. The Directors are engaged and communicating about regional and state level initiatives and guidance. The last meeting took place on Monday, March 1, 2021, in which the Directors discussed RPI 4.0 and the progress of the Regional Plan development.

COVID-19 continues to be a factor and a barrier that has greatly impacted operations for all the LABRPU WDBs. However, the region continues to have dialogue around best practices and strategies for moving forward. Also, the pandemic created a need to extend RPI 2.0 and 3.0 projects leading to additional coordination and cooperation. Delays to updating the new grant terms (six-month extensions through Mach 30, 2022.) in CalJOBS has impeded FWDB's ability to finalize the sub-contracts and distribute to the six remaining LABRPU WDBs. This concern has been resolved and draft contracts were distributed to the six partner Los Angeles Basin Workforce Development Boards in December 2020.

The LABPRU Directors continue participating in the activities of the Los Angeles Workforce Collaborative, formed and facilitated by a third party nonprofit organization, which seeks to involve partners including the RPU WDB's, CA State University campuses, community colleges, the local economic development agency and other education and workforce organizations. In addition, the Regional Organizer coordinated or participated in meetings to address RPI contract, project progress and reporting, Regional Technical Assistance Plan, State Level Performance Goals Negotiations, Regional Organizer and Training Coordinator convenings, Regional Technical Assistance calls with the State, Peer to Peer learning sessions, and Regional initiatives and trainings including P2E, SlingShot, Youth Services and Rapid Response.

RPI 4.0

On February 17, 2021 FWDB was awarded \$350,000 for the RPI 4.0 which staff submitted on behalf of the Los Angeles Basin Regional Planning Unit (LABRPU). FWDB will continue playing the role of the Regional Organizer for the LABRPU. The grant term is from April 1, 2021 to September 30, 2022.

The purpose of the RPI 4.0 funding is to support the RPUs in their efforts to develop regional leadership, and organize regional industry leaders and workforce, education, and economic development partners to promote systems change and worker empowerment by building a “high road” economy based on equity, skills, innovation, and shared prosperity that:

- Supports and achieves equity by assuring quality jobs for all and targets services and training to workers hardest hit by discrimination, economic exclusion, and exploitation
- Builds economically resilient communities by addressing environmental concerns
- Supports and invests collaborating with employers to assure quality jobs are generated that provide the pay, benefits, physical safety, stable schedule, and career pathways that result in economic mobility.

RPI 4.0 funding allows RPUs the opportunity to strategize and develop initiatives and partnerships to support continued efforts in implementing the three policy objectives of the California's Strategic Workforce Plan:

- **Fostering demand-driven skills attainment:** Workforce and education programs need to align program content with the state's industry sector needs so as to provide California's employers and businesses with the skilled workforce necessary to compete in the global economy.
- **Enabling upward mobility for all Californians:** Workforce and education programs need to be accessible for all Californians, especially populations with barriers to employment, and ensure that everyone has access to a marketable set of skills, and is able to access the level of education necessary to get a good job that ensures both long-term economic self-sufficiency and economic security.
- **Aligning, coordinating, and integrating programs and services:** Workforce and education programs must economize limited resources to achieve scale and impact, while also providing the right services to clients, based on each client's particular and potentially unique needs, including any needs for skills-development.

Veterans' Employment-Related Assistance Program (VEAP) Grant Award

The Foothill Workforce Development Board conducted multiple outreaches to recruit veteran job seekers including collaborating with EDD, Volunteers of America, Pasadena City College, Rio Hondo College, Citrus College, chambers of commerce, public and private vendors, and businesses.

FWDB enrolled sixty-one (61) veterans in the program. FWDB is leveraging partnerships and has obtained referrals from EDD, Pasadena City College, Rio Hondo College, Leadership Pasadena, Tesla, City of Hope, Volunteers of America, CAL State Los Angeles University, and public and private vendors. Staff assisted six veterans at Rio Hondo College with supportive services to complete the Tesla S.T.A.R.T. apprenticeship program.

FWDB currently has two veterans Transitional Jobs participant's that were referred to our agency from Pasadena City College. City of Hope is looking to staff one veteran Transitional Jobs participant.

Staff is happy to report with a diverse cultural of veterans enrolled in our program including Vietnam veterans, female, and veterans that are disabled and some that are 100% disabled. We have several veterans that are waiting to be hired and one female veteran through a referral of our agency waiting to start working with EDD with the referral from our agency.

Due to COVID-19, FWDB continues to provide veterans with assistance with the Unemployment Insurance process and has assisted veteran clients filing for unemployment benefits.

A Hire Path Additional Assistance Grant Award: 25% Dislocated Workers Assistance Program

FWDB staff collaborated with partners including the Employment Development Department, Hospitality Training Academy (HTA) and the local area consortium Cities to promote services to over one thousand workers displaced by COVID-19 which included social media blasts, website announcements, mailers and podcasts .

The response has been tremendous. FWDB staff has enrolled eleven hundred and seven (1107) dislocated workers with eight hundred and fifty-one (851) participants enrolled in training as of March 01, 2021. Weekly efforts to recruit participants are ongoing and have been highly successful. The Hire Path services are available to dislocated workers impacted by recent closures in the hospitality and other industry sectors impacted by COVID-19 closures.

COVID-19 Impacted Individuals Program:

In April 2020, the Foothill Workforce Development Board (FWDB), submitted a grant application to the State of California Employment Development Department for additional emergency funds through the Governor's 25% Dislocated Worker Additional Assistance discretionary funds. Foothill WDB was awarded \$450,000 to provide workforce services to individuals dislocated by the COVID-19 virus. The initial project term was March 1, 2020 through September 30, 2020. The State extended the term through December 31, 2020.

The funding is intended to provide support services to individuals impacted by the COVID-19 virus. Services will focus on underserved populations, particularly those in need of support services in the English Language Learner (ELL) and ELL Navigator programs. Support service payments are offered

to ensure the client's ability to successfully receive workforce services and meet their basic needs such as shelter, transportation, and other needs-related payments.

As of March 1, 2021, three hundred sixty-seven (367) DocuSign applications were distributed to potential participants. Staff received three hundred forty-four (344) applications with verification documents. Currently, three hundred and two (302) clients are enrolled in the COVID-19 Impacted Individuals program and their supportive services requests have been processed for payment.

COVID-19 Employment Recovery, National Dislocated Worker Grant:

In April 2020, the Foothill Workforce Development Board (FWDB), submitted a grant application to the State of California Employment Development Department for additional emergency funds through the National Emergency Grant. The FWDB requested funding to provide workforce services to individuals dislocated by the COVID-19 virus. On June 9, 2020, the State of California Employment Development Department issued an award and distributed a subgrant agreement to the FWDB for COVID-19 Employment Recovery, National Dislocated Worker Grant funding in the amount of \$525,000 with a term of April 10, 2020 through March 31, 2022.

The funding is intended to provide services to individuals dislocated by the COVID-19 virus. Services will focus on dislocated workers impacted by COVID-19 related furloughs and business closures. Training will be offered to ensure measurable skill gains and credential attainment for job placement in high-demand sectors. Support service payments will be offered to ensure the clients ability to successfully receive workforce services and meet their basic needs such as shelter, transportation, and other needs-related payments.

As stated above, FWDB staff collaborated with partners including the Employment Development Department, HTA and the local area consortium Cities to promote services to over one thousand workers displaced by COVID-19 which included social media blasts, website announcements, mailers and podcasts. The response has been tremendous, and folks are being identified for enrollment for services in this and multiple other FWDB projects.

Prison to Employment (P2E)

FWDB staff participated in Los Angeles County's (WDACS) P2E Hubs training on the P2E program, the Automated Referral System (ARS) and CalJOBS in September 2020. Staff was trained in multiple components of the project including the directives, goals, and budget line items as they pertain to services levels and program activities.

Ongoing Shelter-in-Place policies and business closures continue to pose barriers to successful participation in face to face components of the P2E model. As employers begin to reopen, FWDB recognizes that all operations have been impacted resulting in delays in programming as employers are held to capacity limits which lowers FWDB's ability to place clients in WEX opportunities that were projected for P2E. FWDB will continue to monitor progress and move forward on a virtual basis to ensure that business reengagement is incorporated safely and at the appropriate times. FWDB remains confident that goals will be met within established timelines.

FWDB collaborated with SBWIB and CDCR to resolve an ongoing technical issue in which FWDB was not included amongst the referral agencies in ARS. This resulted in CDCR not having the capability to refer clients to FWDB as well as delays to enrollment and services.

The ARS P2E module launched on August 10, 2020, but FWDB was not included due to the technical difficulties. FWDB utilized this opportunity to meet with CDCR, SBWIB, Lived Mentor and Hub teams to advance relationships to reduce delays to enrollments.

FWDB moved expeditiously to resolve ARS issues and expanded relations at all levels with the P2E system partners. FWDB implemented the project and is actively receiving referrals. Despite setbacks and the current business environment, FWDB is confident that service levels and contract deliverables will be met before the end of the project. Staff is scheduled to meet virtually with participants and will engage them safely in the project activities.

Rapid Response

FWDB staff is monitoring a range of issues associated with COVID-19 health concerns and the significant economic impacts that are emerging. Until further notice and as guidance comes from the State the office remains available to serve clients by phone, virtually or by appointment only.

To support workers in managing financial, personal, and family needs, the supportive services provide a wide range of supports including assistance with meeting rent and utility obligations. The Rapid Response team continues to serve individuals who were laid off. WARN notices for Rapid Response are continuing and staff is working to serve individuals who were laid off. Staff has been working with multiple employers and encouraging enrollment into available FWDB programs such as Hire Path, COVID-19 Impacted Individuals and the National Dislocated Worker Grant. Staff developed virtual outreach to employers and posted information on FWDB’s all social media platforms and websites to inform the public of available resources.

BUSINESSES CONTACTED FOR RAPID RESPONSE

Virtual Outreach	Transform SR LLC-01048	3801 E Foothill Blvd	Pasadena
Virtual Outreach	Kaiser Permanente	75 N Fair Oaks Ave & 393 E Walnut St	Pasadena
Virtual Outreach	First Student	1600 Lincoln Ave.	Pasadena
Virtual Outreach	California Institute of Technology	1200 E. California Blvd.	Pasadena
Virtual Outreach	Burke Williams, Inc.	39 Mills Place	Pasadena
Virtual Outreach	Smitty's Grill	110 S. Lake	Pasadena
Virtual Outreach	Parkway Grill	510 S. Arroyo	Pasadena
Virtual Outreach	Arroyo Chop House	536 S. Arroyo	Pasadena
Virtual Outreach	Pasadena Symphony and Pops	150 S. Los Robles Ave.	Pasadena
Virtual Outreach	Godiva Chocolatier, Inc.	400 S. Baldwin Ave. Space B3A	Arcadia
Virtual Outreach	Victor Treatment Center	36 S. Kinneloa Ave.	Pasadena

Arcadia Homeless Resource Hub

City of Arcadia Recreation and Community Services Department is at the forefront of the City's homelessness initiative and serves as the designated project lead for coordinating the City's response to homelessness. The Department coordinates the City's participation in the annual PIT Count and has created resource and referral information for individuals experiencing homelessness.

The Pilot Program Grant includes a Homelessness Resource Hub ("HRH"), which operates at the Par 3 Golf Course Parking Lot on Thursdays until the conclusion of the grant. The HRH will provide free showers, laundry facilities, resources, and onsite case management.

FWDB is partnering with City of Arcadia in its' effort to support the homeless community. Staff is working to enroll referrals from the City of Arcadia and its' partners into workforce development training and paid work experience. These participants will play the important role of "Workforce Ambassadors" by conducting the outreach and communicating available services and resources to individuals at the Homeless Resource Hub as well as in the area. Staff projects these placements to begin as early as the week of March 15th, 2021.

Respectfully submitted,



Dianne Russell-Carter
Executive Director

- 2) Facilitate community conversations, engagement, and/or training on race, equity, and high road principles (employment opportunities which promote sustainable wages, benefits and career paths) to improve customer service delivery, increase income mobility for individuals with barriers to employment, and growth in the regional economy; and,
- 3) Develop methods to collect and report benchmark and accountability data to track progress of these efforts.

Chair Victor LaGroon, lead the Ad Hoc Committee in a discussion regarding the opportunities and challenges of this effort and what elements it would take to move forward. Discussion included consideration of past efforts and examples of related initiatives within other geographical areas that could be considered best practices, such as Chase Bank's national effort to hire 15,000 veterans and City of Long Beach and Pacific Gateway Workforce Development Board Equity and Diversity Champions initiative. Board Member Brenda Trainor, suggested the importance of effective communication in the success of the initiative and a possible branding approach to facilitate public awareness. Dan Lien emphasized the role of the Foothill WDB to act as an initiator, a driver of the process, particularly through its relationship to employers and the business community.

The members agreed the Ad Hoc Committee needed a narrower focus and a clear mission statement and messaging to achieve success in this initiative.

Chair Victor LaGroon requested Brenda Trainor and the staff discuss and develop a mission statement. He also emphasized the importance of the development of specific objectives and a method to measure outcomes.

The meeting adjourned at 11:40 am.

Respectfully submitted,



Dianne Russell-Carter

Foothill Workforce Development Board
Budget Status Report
 FY 2020-21
 as of 01.31.21

Program	Subgrant	Grant Code	Grant Period	Award	Expenditures Year To Date	Remaining Balance	% Expended
Adult	AA111004	201/202	07/01/20 - 06/30/22	470,870.72	(112,849.72)	358,021.00	24%
Dislocated Worker	AA111004	501/502	07/01/20 - 06/30/22	405,338.62	(78,176.52)	327,162.10	19%
Youth	AA111004	301	04/01/20 - 06/30/22	479,863.83	(164,852.12)	315,011.71	34%
Rapid Response	AA111004	540/541	07/01/20 - 06/30/21	467,181.41	(188,170.28)	279,011.13	40%
Rapid Response Layoff Aversion	AA111004	292/293	07/01/20 - 06/30/21	119,383.56	(32,642.49)	86,741.07	27%
Hire Path	K9110005	1159	04/01/19 - 05/31/21	2,118,111.35	(1,089,776.89)	1,028,334.46	51%
Veterans' Employment Assistance Program	K9110005	1151	05/01/19 - 03/31/21	196,395.98	(129,722.31)	66,673.67	66%
National Dislocated Worker Grant	AA011004	1194	04/01/20 - 03/31/22	525,000.00	(10,940.01)	514,059.99	2%
COVID-19 Impacted Individuals	AA011004	1187	03/01/20 - 06/30/21	450,000.00	(231,315.20)	218,684.80	51%
Regional Planning Implementation 3.0	AA011004	1168	04/01/20 - 03/31/22	400,000.00	(43,877.37)	356,122.63	11%
Prison to Employment			11/26/19 - 03/31/22	245,916.31	(23,110.08)	222,806.23	9%
Transitional Subsidized Employment			07/01/20 - 06/30/21	123,500.00	(36.52)	123,463.48	0%
Community Development Block Grant			07/01/20 - 12/30/20	33,984.21	-	33,984.21	0%
Youth at Work			07/01/20 - 06/30/21	271,650.00	(34,347.05)	237,302.95	13%
Totals:				6,307,195.99	(2,139,816.57)	4,167,379.42	34%

Detail Master Summary Report by LWIA

- Region/LWIA: Foothill Workforce Investment Board
- Date range: 07/01/2020 - 02/28/2021

Summary	Total
INDIVIDUAL AND TOTAL SERVICES	
Individuals that Registered	
05 - Foothill Workforce Investment Board	1,474
Total number of Individuals that Registered	1,474
Individuals that Logged In	
05 - Foothill Workforce Investment Board	1,805
Total number of Individuals that Logged In	1,805
Distinct Individuals Receiving Services	
05 - Foothill Workforce Investment Board	3,206
Total number of Distinct Individuals Receiving Services	3,206
Services Provided to Individuals	
05 - Foothill Workforce Investment Board	14,630
Total number of Services Provided to Individuals	14,630
LABOR EXCHANGE SERVICES	
Individual Virtual Recruiters Created	
05 - Foothill Workforce Investment Board	77
Total number of Individual Virtual Recruiters Created	77
Resumes Added	
05 - Foothill Workforce Investment Board	1,478
Total number of Resumes Added	1,478
Internal Job Orders Created	
05 - Foothill Workforce Investment Board	2,778
Total number of Internal Job Orders Created	2,778
Internal Job Referrals	
05 - Foothill Workforce Investment Board	574
Total number of Internal Job Referrals	574
External Job Referrals Created	
05 - Foothill Workforce Investment Board	1,205
Total number of External Job Referrals Created	1,205
EMPLOYER SERVICES	
Services Provided Employers	
05 - Foothill Workforce Investment Board	1,573
Total number of Services Provided Employers	1,573

Detail Master Summary Report by LWIA

- Region/LWIA: Foothill Workforce Investment Board
 - Date range: 07/01/2020 - 02/28/2021

Summary	Total
WAGNER PEYSER PROGRAMS (WP) INFORMATION	
Completed WP applications	
05 - Foothill Workforce Investment Board	2,143
Total number of Completed WP applications	2,143
WP Participations	
05 - Foothill Workforce Investment Board	13
Total number of WP Participations	13
WP Exits	
05 - Foothill Workforce Investment Board	50
Total number of WP Exits	50
WORKFORCE INNOVATION & OPPORTUNITY ACT (WIOA) PROGRAM INFORMATION	
Completed WIOA applications	
05 - Foothill Workforce Investment Board	562
Total number of Completed WIOA applications	562
Partially Completed WIOA applications	
05 - Foothill Workforce Investment Board	1
Total number of Partially Completed WIOA applications	1
Closed Never Enrolled WIOA applications	
05 - Foothill Workforce Investment Board	10
Total number of Closed Never Enrolled WIOA applications	10
WIOA Participations	
05 - Foothill Workforce Investment Board	558
Total number of WIOA Participations	558
WIOA Exits	
05 - Foothill Workforce Investment Board	246
Total number of WIOA Exits	246
TRADE ADJUSTMENT ACT PROGRAM (TAA) INFORMATION	
Completed TAA applications	
05 - Foothill Workforce Investment Board	4
Total number of Completed TAA applications	4
TAA Participations Created	
05 - Foothill Workforce Investment Board	4
Total number of TAA Participations Created	4

Detail Master Summary Report by LWIA

- Region/LWIA: Foothill Workforce Investment Board
- Date range: 07/01/2020 - 02/28/2021

Summary	Total
TRADE ADJUSTMENT ACT PROGRAM (TAA) INFORMATION	
TAA Exits Created	
05 - Foothill Workforce Investment Board	13
Total number of TAA Exits Created	13
Summary	Total
Total Rows: 21	

THE CALIFORNIA HIGH ROAD: A ROAD MAP TO EQUITY

Diversity is an asset in the global economy, and California is fortunate to be among the most diverse states in the country. Although California's economy generates enormous wealth and prosperity for a few, over a third of all workers are earning low wages, and the majority are people of color. Systemic barriers, such as geographic segregation, discrimination, hiring bias, and unemployment prevent communities of color from realizing their full economic potential.

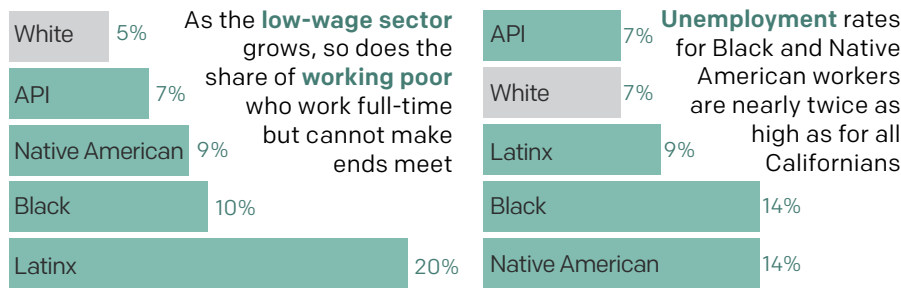
AS PEOPLE OF COLOR BECOME A LARGER SHARE OF OUR WORKFORCE, THEIR SOCIAL AND ECONOMIC WELL-BEING WILL DETERMINE THE STATE'S LEVEL OF PROSPERITY

Unfairness and workplace discrimination costs U.S. companies \$64B annually	2M workers leave their jobs because of unfairness and discrimination	In 2017, the U.S. economy would have been \$2.1T larger had there been no racial income gaps	Closing educational achievement gaps between Black, Latinx, and White children would contribute \$2.3T to the U.S. economy by 2050
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Sources: National Equity Atlas, Center for American Progress, W. K. Kellogg Foundation

High road training partnerships (HRTPs) are raising industry standards by building partnerships that connect those at the lower end of the labor market, such as low-income workers, gig workers, and the unemployed and underemployed, to quality jobs and a supporting workforce development infrastructure to reach economic success. HRTPs increase the capacity of firms and workers to adapt and compete by creating pathways for women, minorities, immigrants, and other marginalized populations into California's key industries.

INEQUITIES IN CALIFORNIA



Source: National Equity Atlas

WHAT IS ECONOMIC EQUITY?

All workers would have access to quality jobs, structural opportunities for upward mobility, wealth-generating opportunities, and safe and healthy workplaces—regardless of race, ethnicity, gender, sexual orientation, religious beliefs, or ability—and productivity gains would be widely distributed to workers. Firms remain competitive in a high road economy that generates profitability, growth, and stability.

CREATING A WORKFORCE DEVELOPMENT SYSTEM THAT ENSURES EQUITY

Work Access Equity

All workers have similar success in finding quality jobs. Employers engage in partnerships with worker organizations, educational institutions, and other workforce development providers to develop recruitment pipelines, training opportunities, retention strategies, and other mechanisms to create strong industry-based workforce development systems.

High-Quality Training Infrastructure

Organizations, online platforms, and other educational services are accessible and provide culturally and linguistically inclusive education, training and mentoring opportunities, and wraparound support, like internet access, childcare, and transportation, for those with the highest barriers to employment and workers with limited socioeconomic mobility.

Diverse Workforce

With access to more and better jobs, firms and communities benefit from the expertise and insight of communities of color that inform and improve quality services and products for our state.

Quality Jobs

Employers offer stable, predictable, safe jobs that pay family-sustaining wages, include health benefits and pensions, and provide for worker advancement and collective worker voice.

High Road Industry Standards

Employers, labor and worker organizations, workers, and other key partners work together to set new standards that raise the floor in the industry and create workforce development practices and systems to sustain those standards.

THE H RTP APPROACH CREATES AN ECOSYSTEM OF ECONOMIC PROSPERITY

Workers

An equitable workforce system would ensure workers get a larger share of productivity gains, provide the economic opportunity to afford housing near work and reduce long commutes, and support other lifestyle changes that improve quality of life.

Employers

Equity would reduce employee turnover and training costs and, through improved quality of service and products, increase productivity and profits, and employers' competitive edge.

Worker Organizations

Equity would increase and diversify worker organizations' base, strengthen worker power on the job, and more effectively institutionalize industry standards.

Communities

An equitable workforce development system would reduce the social determinants that perpetuate poverty, generate local opportunities for economic prosperity for the most vulnerable families, and improve the health and environmental well-being of the community and region.



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FOOTHILL WORKFORCE DEVELOPMENT BOARD
Membership Roster
2021

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Foothill Workforce Development Board Standing Committees Program Year 2021-2022 Update – March 1, 2021

Executive Committee

There shall be established an Executive Committee, comprised of the FWDB Chair and Vice Chair and the Chair of each standing committee. The Executive Committee shall be empowered to act on behalf of, and with the full power of, the FWDB in those instances where immediate action is deemed necessary or time is insufficient to call a special meeting of the FWDB, such actions must be reported back to the full FWDB at the next possible opportunity.

EXECUTIVE COMMITTEE
Dan Lien – Committee Chair
Steven Gutierrez
Sandi Mejia
Victor LaGroon
Laurie Wheeler
FWDB Staff – Dianne Russell-Carter

Business Services Committee

There shall be a Business Services Committee, comprised of FWDB members, who shall establish linkages with business and economic development agencies, and interested parties. This committee shall develop communications and public relations plans, marketing activities, and other business services outreach plans and activities.

BUSINESS SERVICES COMMITTEE
Steven Gutierrez - Committee Chair
Denise McKnight
Betty McWilliams
Sandi Mejia
Laurie Wheeler
FWDB Staff – Ricardo Quezada, Julie McElrath

America’s Job Center of California (AJCC) and Disability Committee

There shall be an AJCC and Disability Committee, as clearly defined in WIOA, which shall include in its membership representatives of the WIOA Core partners as well as other such members as determined by the FWDB Chair. The Committee shall make recommendations regarding AJCC services and accessibility to those services.

AJCC and DISABILITY COMMITTEE
Committee Chair – <i>To be Determined</i>
Hector Delgado
Flint Fertig
Gene Hurd
Betty McWilliams
Sandi Mejia
Tom Selinske
FWDB Staff – Ricardo Quezada

Youth Committee

There shall be a Youth Committee of which one of its members shall be a representative from a community-based organization and the representative shall also be a FWDB member. The Youth Committee shall make recommendations regarding youth program design.

YOUTH COMMITTEE
Laurie Wheeler - Committee Chair
Hector Delgado
Flint Fertig
Steven Gutierrez
Gene Hurd
Betty McWilliams
Sandi Mejia
Tom Selinske
FWDB Staff – Ricardo Quezada, Sarah Mendoza

Planning Committee

The Planning Committee reviews and approves funding recommendations for adult, dislocated worker, and youth programs. It also reviews and approves Job Training plans and plan amendments. It reviews monitoring reports prepared by grantors. It receives reports on participant performance generated by staff and makes recommendations for corrective action plans, where necessary.

PLANNING COMMITTEE
Sandi Mejia - Committee Chair
Brenda Trainor
FWDB Staff – Dianne Russell-Carter, Rey Okamoto

Diversity and Inclusion Ad Hoc Committee

The Diversity and Inclusion Ad Hoc Committee will function as an advocate for diversity and inclusion in employment. The Diversity and Inclusion Ad Hoc Committee seeks to encourage workplaces to develop inclusive environments, seek and value diversity, and respect individuals for their skills and talents and empowered them to reach their fullest potential. From an individual and programmatic aspect, this committee will reflect the concentration on those who are most in need as identified in the federal law that governs our program.

DIVERSITY AND INCLUSION AD HOC COMMITTEE
Victor LaGroon – Committee Chair
Steve Gutierrez
Brenda Trainor
FWDB Staff – Dianne Russell-Carter, Julie McElrath



CALENDAR OF FWDB MEETINGS

2021

Dates	Meeting
March 17, 2021 - Wed	FWDB Quarterly Meeting - 9:00am
June 16, 2021 - Wed	FWDB Quarterly Meeting - 9:00am
Sept 15, 2021 - Wed	FWDB Quarterly Meeting - 9:00am
Dec 8, 2021 - Wed	FWDB Quarterly Meeting - 9:00am

PURSUANT TO EXECUTIVE ORDER N-29-20 ISSUED BY GOVERNOR GAVIN NEWSOM ON MARCH 17, 2020, A LOCAL LEGISLATIVE BODY OR STATE BODY IS AUTHORIZED TO HOLD PUBLIC MEETINGS BY VIDEOCONFERENCE/TELECONFERENCE.