

**FOOTHILL WORKFORCE DEVELOPMENT BOARD**  
**FULL MEMBERSHIP MEETING**

Tuesday, February 18, 2025

09:00 a.m. – 10:30 a.m.

La Casita Del Arroyo- Pasadena  
177 S Arroyo Blvd, Pasadena, CA 91105

**AGENDA**

- I. **CALL TO ORDER**
- II. **OFFICIAL ROLL CALL AND VISITOR INTRODUCTIONS**
- III. **PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA**
- IV. **APPROVAL OF MINUTES FOR SEPTEMBER 17, 2024 MEETING**
- V. **FWDB CHAIR COMMENTS**
- VI. **FWDB MEMBER COMMENTS**
- VII. **DISCUSSION AND VOTING ITEMS**
  - A. **CONSIDERATION FOR APPROVAL BY RECOMMENDATION OF THE CHAIR AND VICE CHAIR TO NOMINATE NEW FWDB MEMBERSHIP APPLICATIONS TO FILL VACANCIES**
    - 1. **APPROVE VICKI BRANNOCK’S APPLICATION TO FILL A BUSINESS CATEGORY**
    - 2. **APPROVE ZACHARY SOLOMON’S APPLICATION TO FILL A LABOR CATEGORY**
    - 3. **APPROVE HERMAN CORTEZA’S APPLICATION TO FILL A ECONOMIC AND COMMUNITY DEVELOPMENT CATEGORY**
    - 4. **APPROVE AMY FOELL’S APPLICATION TO FILL A ECONOMIC AND COMMUNITY DEVELOPMENT CATEGORY**
- VIII. **FWDB STAFF PRESENTATION**
  - A. **BUDGET PRESENTATION – Paul Enge, Management Analyst**
- IX. **GUEST PRESENTATION – CALIFORNIA WORKFORCE ASSOCIATION (CWA)**
  - A. **WIOA POLITICAL UPDATE – Isis Orellana, Political Analysis, CWA and Chris Andresen, Senior Vice President, Dutko Government Relations**
- X. **EXECUTIVE DIRECTOR ATTACHMENTS**
- XI. **ADJOURNMENT**

In accordance with the Brown Act, this meeting agenda is posted at least 72 hours on the FWDB website ([www.fwdbworks.org](http://www.fwdbworks.org)), and at the following places: City of Pasadena Council Chambers and City Hall lobby bulletin boards at 100 N. Garfield Ave, Pasadena CA. The agenda, its supporting documents and all writings received by the Board related to these items are public records and available for review during regular business hours at the FWDB office at 1207 E. Green Street, Pasadena CA 91106.

**PUBLIC INPUT AT FWDB BOARD MEETINGS**

The public will have an opportunity to address the Board on any agenda item at the time the item is considered. Members of the public who wish to speak on any item are requested to complete a speaker card for each item they wish to address and present the completed card(s) to the designated personnel of the Board. Speaker cards are available at the sign-in table in the meeting room. The FWDB Board meeting facility is accessible to persons with disabilities. If assistive listening devices or other auxiliary aids



**FOOTHILL WORKFORCE DEVELOPMENT BOARD (FWDB) MEETING**  
**DRAFT MINUTES OF SEPTEMBER 17, 2024 FWDB MEETING**

**INTRODUCTION AND ROLL CALL**

Vice Chair Tom Selinske called the meeting to order and welcomed all attendees. Staff member Raymond Delgado conducted the roll call, and a quorum was established at 9:07 a.m.

**Board Member Updates**

Chair Selinske then requested an update from Executive Director Dianne Russell-Carter regarding the status of board members Tashera Taylor and Shomari Davis.

- **Tashera Taylor:** Executive Director Russell-Carter informed the board that Ms. Taylor has stepped down from her formal responsibilities due to family reasons but has expressed a desire to remain involved with the board in some capacity.
- **Shomari Davis:** Mr. Davis has accepted a new role as Senior Manager at the Building Decarbonization Coalition. Executive Director Russell-Carter noted that staff would reach out to IBEW to inquire about a potential replacement for Mr. Davis on the board.

**Present - FWDB**

Tom Selinske, Chair, Owner, Selinske and Associates Consulting  
Laurie Wheeler, Vice Chair, President/CEO, South Pasadena Chamber of Commerce  
Alexis Carter, Deputy Division Chief, Los Angeles/Coastal, EDD-Workforce Services  
Keshia Darden, Owner, Simply Divine – Keshia Darden  
Soyinka Allen, Program Director, Hospital Association of Southern California  
Emilia Rojas, Staff Services Manager, California Department of Rehabilitation  
K-Rahn Vallatine, CEO, Inner Sun Consulting – 9:27 a.m.

**Absent - FWDB**

Dan J. Lien, DJL Professional Services  
Salvatrice Cummo, Executive Director – Economic & Workforce Dev., Pasadena City College  
Rachelle Arizmendi, Government Industry Advisor, Avenu Insight & Analytics  
Noel Tony De Trinidad, Business Representative, Painters & Allied Trades DC 36  
Hector Delgado, Vice President, Teamsters Local 986  
Gene Hurd, President, UAW Local 509  
Flint Fertig, Director of Adult Education, Monrovia Unified School District

**Staff Present**

Dianne Russell-Carter – Executive Director, Michael Trogan, Raymond Delgado, Sarah Mendoza, Paul Enge, and David Eder

**Other Attendees**

David Baquerizo – ProPath, Diana Ling – Department of Rehab. CA

**PUBLIC COMMENTS**

No public comments.

### **APPROVAL OF MINUTES**

The minutes of the June 26, 2024, FWDB meeting were approved.

**Motion:** Keshia Darden      **Seconded:** Laurie Wheeler

**Roll call vote:** Ayes- Unanimous (Tom Selinske, Laurie Wheeler, Alexis Carter, Keshia Darden, Soyinka Allen, Emilia Rojas)

**Nays – 0**

### **CHAIR COMMENTS**

Chair Selinske thanked the board members for their support in electing him as Chair of the Foothill Workforce Development Board.

Chair Selinske opened the floor for member comments, encouraging board members to share updates from their sectors and discuss ways to improve collaboration and mutual support.

### **FWDB MEMBER COMMENTS**

Chair Selinske introduced the agenda item and invited Keshia Darden share any updates in her field.

1. **Keshia Darden** – Keshia Darden emphasized her commitment to supporting youth, particularly those interested in attending cosmetology school, but who face financial challenges. She explained her partnership with Duarte Unified School District, which covers Career and Technical Education (CTE) costs for some students. However, not all schools have access to CTE funding, and she expressed a desire to find solutions for students who lack financial support for their education.

Chair Selinske added that Pasadena Community College may offer dual enrollment opportunities, and there had been previous discussions about collaborating with local school districts to provide such classes in high schools. While Darden noted that dual enrollment is currently not available for the specific program, Chair Selinske encouraged approaching high schools to request these classes from community colleges, which have the funding for instructors. He suggested that this issue be prioritized by the Youth Committee for further exploration.

2. **Laurie Wheeler** – Laurie Wheeler announced a Job Fair in South Pasadena on September 25th, organized in collaboration with Foothill, with nine employers confirmed to participate.

Chair Selinske asked Vice Chair Wheeler about employment and business trends in her community. She shared that soft skills are a key focus, and the increasing minimum wage is challenging smaller businesses in the current economic climate.

3. **K-Rahn Vallatine** – K-Rahn Vallatine noted that while many individuals seek employment, they often struggle with fully embracing the responsibilities that come with being employed. He highlighted that mindset is a crucial factor in employee retention, including showing up consistently and maintaining professionalism.

Executive Director Dianne Russell-Carter added that this mindset issue extends beyond youth and affects individuals at all levels. She invited Alexis Carter to share her insights.

Alexis Carter shared that her department has many job openings and conducts numerous interviews, but candidates frequently inquire about telework availability. Despite offering a hybrid telework schedule, this option doesn't always attract candidates. She also mentioned that employers are struggling to hire and retain employees, with companies reporting difficulties to EDD.

Executive Director Dianne Russell-Carter suggested exploring incentives for employees to maintain attendance, which could potentially be incorporated into the youth program.

Chair Selinske opened the floor for any additional updates.

4. **Guest Diane Ling** – Diane Ling announced that the Department of Rehabilitation (DOR) California will be hosting a business summit on October 9th. The summit will focus on introducing small to medium-sized businesses to various programs available, ranging from youth to adult services.

#### **VII. A. Election of FWDB Sub Committee Chairs**

Chair Selinske introduced the election of subcommittee chairs, noting that in the previous meeting, the board voted to reduce the number of subcommittees. Per the by-laws, Chair Selinske has the authority to appoint subcommittee chairs.

- **Youth Committee:** Chair Selinske asked Keshia Darden if she would be willing to chair the Youth Committee, to which she accepted.
- **Business Services Committee:** Chair Selinske mentioned that John Frala will be appointed at the next FETC Policy Board meeting, and he intends to ask Frala to chair the Business Services Committee.

Chair Selinske also requested that Keshia Darden collaborate with staff to prioritize efforts for the Youth Committee.

#### **VII. A. 3. Addition and Election of Two At-Large Executive-Committee Members**

Chair Selinske introduced the agenda item and opened the floor for volunteers or nominations for two At-Large Executive Committee members.

Staff Member Raymond suggested sending an email to all board members to gauge interest in participating on the committees and to forward the responses to Chair Selinske.

Chair Selinske agreed with this approach and stated that he would share the compiled list with the board at the next meeting.

**VII. A. 4. Program Audit of the City of Pasadena as Program Administrator of the Foothill Workforce Development Board**

Chair Selinske introduced this action item, which involves approving the response to the audit findings, and requested Executive Director Dianne Russell-Carter to highlight key items from the audit.

**Key Findings:**

- **Finding 12:** The FWDB Executive Director should work with the Board to establish goals that set the proportion of residents from JPA communities to be served by FWDB.
  - Executive Director Dianne Russell-Carter explained that, legally, individuals cannot be denied services based on residency. Chair Selinske emphasized the importance of reaching the five communities represented by the board and suggested tracking community-specific information and key metrics. In response, a goal was added to ensure that 80% of new enrollments come from the JPA cities represented by the board.
- **Finding 15:** The FWDB Executive Director should establish performance measures that assess the effectiveness of the goals established in the 2021-2024 FWDB Local Plan.
  - Executive Director Dianne Russell-Carter noted that discussions would be held between the FWDB and FETC Policy Board regarding the Local Plan goals, which will help determine the effectiveness of the 2023 Biennial Work Plan. She mentioned that the current plan expires in two months and that staff is working on a new plan.
- **Finding 19:** The FWDB Board should choose and prioritize performance measures to improve upon.
  - Executive Director Dianne Russell-Carter indicated that the focus will include the second quarter employment rate, median earnings, and credential attainment. Chair Selinske requested an examination of key metrics that would be relevant for community prioritization.

Chair Selinske confirmed that the approval of these recommendations would result in them being forwarded to the City of Pasadena, to which Executive Director Dianne Russell-Carter agreed.

**Approval of Audit Responses to be Forwarded to the City of Pasadena**

**Motion:** Alexis Carter                      **Seconded:** Soyinka Allen

**Roll call vote:** Ayes- Unanimous (Tom Selinske, Laurie Wheeler, Alexis Carter, Keshia Darden, Soyinka Allen, Emilia Rojas, K-Rahn Vallatine)

**Nays – 0**

**VIII. A. FWDB Local Area and Program Statistics**

Chair Selinske introduced the agenda item and invited Staff Member Michael Trogan to present the statistics.

Michael provided an overview of the current program year, which commenced in July, indicating a goal of serving 469 individuals. He reported that, as of now, 212 individuals have already been served, attributing a significant portion of this number to carryover from the previous year.

The presentation included a review of several charts that illustrated these statistics.

FOOTHILL WORKFORCE DEVELOPMENT BOARD			
PROGRAM YEAR 2024-2025			
REPORT PERIOD: 7/1/2024 TO 8/31/2024			
	Plan	Plan	% of Plan
INDIVIDUALS SERVED	212	469	45%
TRAINING/WORK EXPERIENCE COMPLETION	82	261	31%
	0	65%	0%
INDIVIDUALS EXITED FROM SERVICES EMPLOYMENT	0		
	0	75.90%	0%

WIOA ADULT PROGRAM (201)			
GRANT TERM: 7/1/2024 TO 6/30/2025			
REPORT PERIOD: 7/1/2024 TO 8/31/2024			
	Overall		
	Total	Goal	% of Goal
ENROLLMENTS	59	119	50%
TOTAL EXITS	0		
A. Unsubsidized Employment	0		
B. Attained Credential	0		
C. % Placed		77%	
D. Average Wage			

WIOA DISLOCATED WORKER PROGRAM (501)  
 GRANT TERM: 7/1/2024 TO 6/30/2025  
 REPORT PERIOD: 7/1/2024 TO 8/31/2024

	Overall		
	Total	Goal	% of Goal
ENROLLMENTS	53	85	62%
TOTAL EXITS	0		
A. Unsubsidized Employment	0		
B. Attained Credential	0		
C. % Placed		75%	
D. Average Wage			

WIOA YOUTH PROGRAM (301)  
 GRANT TERM: 7/1/2024 TO 6/30/2025  
 REPORT PERIOD: 7/1/2024 TO 8/31/2024

	Overall		
	Total	Goal	% of Goal
ENROLLMENTS	24	49	49%
TOTAL EXITS	0		
A. Attained Credential	0		
B. Unsubsidized Employment	0		
C. Training/Post Secondary	0		
D. Positive Exit Rate (B+C)		76%	

LA COUNTY YOUTH@WORK  
 GRANT TERM: 7/1/2024 TO 6/30/2025  
 REPORT PERIOD: 7/01/2024 TO 8/31/2024

	Activities	Plan	% of Plan
TOTAL ENROLLMENTS	7	61	11%
CALWORKS	2	11	18%
WORK BASED LEARNING	5	50	10%

LA COUNTY MEASURE H  
 GRANT TERM: 7/1/2024 TO 6/30/2025  
 REPORT PERIOD: 7/1/2024 TO 8/31/2024

	Activities	Plan	% of Plan
ENROLLMENTS	0	9	0%



LA COUNTY TRANSITIONAL SUBSIDIZED EMPLOYMENT (TSE)

GRANT TERM: 7/1/2024 TO 6/30/2025

REPORT PERIOD: 7/1/2024 TO 8/31/2024

	Activities	Plan	% of Plan
CARRY OVER PARTICIPANTS	20		
ENROLLMENTS	8	30	27%
TOTAL EXITS			
EMPLOYMENT			

PRISON TO EMPLOYMENT

GRANT PERIOD: 4/10/2023 TO 3/31/26

REPORT PERIOD: 4/10/2023 TO 8/31/2024

	Activities	Plan	% of Plan
ENROLLMENTS	12	26	46%
TRAINING	3	9	33%
TRAINING COMPLETION	0	7	0%
EMPLOYMENT	0	16	0%

NDWG - QUEST

GRANT TERM: 5/31/2023 TO 9/30/2024

REPORT PERIOD: 4/10/2023 TO 8/31/2024

	Activities	Plan	% of Plan
ENROLLMENTS	27	25	108%
TRAINING/WORK EXPERIENCE	23	25	92%
EMPLOYMENT	4	19	21%

NDWG - CALTECH/JPL

GRANT TERM: 4/10/2023 TO 12/31/2025

REPORT PERIOD: 4/10/2023 TO 8/31/2024

	Activities	Plan	% of Plan
ENROLLMENTS	2	50	4%
TRAINING/WORK EXPERIENCE	0	40	0%
CREDENTIAL ATTAINED/COMPLETION	0	36	0%
EMPLOYMENT	0	32	0%



During the presentation, Michael highlighted challenges associated with the JPL Grant, noting that many dislocated workers were - to utilize the available services. In response, Alexis Carter mentioned that the EDD has a program that allows them to identify individuals who have filed for unemployment. This program can be utilized to determine which individuals are nearing the end of their unemployment benefits.

#### **IX. EXECUTIVE DIRECTOR ATTACHMENTS**

Executive Director Dianne Russell-Carter informed the board about an attachment containing a report on the Local Plan by David Shinder, noting that he will no longer be working with the Board. She proposed the creation of an Ad Hoc Committee to assist with the new Local Plan, a suggestion that Chair Selinske supported. He invited board members to volunteer for the Ad Hoc Committee to collaborate with staff.

Executive Director Russell-Carter stated that the deadline for the new Local Plan is in March, although it may be extended pending the official directive. The Board agreed to maintain the March deadline and schedule meetings to begin in November/December. Board Member K-Rahn Vallatine expressed interest in joining the Ad Hoc Committee.

The Board set their next meeting for January 14th, 2025, at 9:00 A.M.

Vice Chair Selinske thanked everyone for their participation, and the meeting was adjourned at 10:25 A.M.



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**FOOTHILL**  **WORKFORCE DEVELOPMENT BOARD**

The Workforce Partnership of Arcadia, Duarte, Pasadena, Sierra Madre and South Pasadena

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**AGENDA REPORT**

**TO:** Foothill Workforce Development Board      **DATE:** February 18, 2025  
**FROM:** Tom Selinske, Chair of FWDB  
**SUBJECT:** **CONSIDERATION FOR APPROVAL BY RECOMMENDATION OF THE  
FOOTHILL WORKFORCE DEVELOPMENT BOARD TO APPROVE NEW  
FWDB MEMBERSHIP APPLICATIONS TO FILL VACANCIES**

**RECOMMENDATION:**

This item is an update regarding the membership nomination process. Staff Analyst David Eder sent an email to Chair Selinske and Vice Chair Wheeler regarding the nomination of four new board members.

Both Chair Selinske and Vice Chair Wheeler reviewed and approved the recommendations. The recommended candidates to fill vacancies in the Business Category, Labor Category, and the Economic and Community Development Category are:

**Business Category:**

Vicki Brannock, Senior Director of Workforce Strategy and Innovation, BioCom California

**Labor Category:**

Zachary Solomon, Business Representative, IBEW

**Economic and Community Development Category:**

Herman Corteza, Corporate Director of Community Integration Services, Pacific Clinics

Amy Foell, Amy Foell Consulting, Workforce Development Consultant, San Gabriel Valley Economic Partnership

Upon the FWDB consideration of and approval of these nominees, the approval recommendation will be forwarded for consideration, approval and formal appointment by the Foothill Employment Training Consortium (FETC) Policy Board at its scheduled meeting on February 20, 2025.

Chair Selinske and Vice Chair Wheeler recommend this appointment be for a two-year period, effective upon the date of approval by the Policy Board.

NOTE: The applications are attached to this report.

**BACKGROUND:**

The Workforce Innovation and Opportunity Act (WIOA) Section 107 (b) contains the federal requirements for WDB membership. According to WIOA law, the WDB is required to have a private sector majority along with mandatory and general partners. As per the FWDB By-laws, the Board is

DISCUSSION REGARDING RECOMMENDED NEW FWDB MEMBERSHIP APPLICATION

February 18, 2025

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required to have a minimum of nineteen members, of which, fifty-one percent must be from the business sector. Additionally, the State of California mandates that twenty percent of membership must come from labor unions and joint labor/management apprenticeship programs. The remaining members must be representatives from mandatory and general membership categories (i.e., educational institutions, government agencies, economic and community development agencies, and community-based organizations, etc.). The FWDB intended membership goal is twenty-one members, eleven of which must be representatives from the private sector.

The remaining members of the FWDB Ad Hoc Nominations Committee are Chair Selinske and Vice Chair Wheeler. As a result, an email requesting approval of the nominations was sent to Chair Selinske and Vice Chair Wheeler.

If the Board approves these applications, two vacancies in the Business Category will remain on the FWDB. Chair Selinske and Vice Chair Wheeler anticipate receiving qualified recommendations for these vacancies and upon receiving, they will meet to review and approve for recommendation of consideration by the FWDB.

On a bi-annual basis, the California Workforce Development Board (CWDB), through the California Employment Development Department, is required to re-certify Local Workforce Development Boards (i.e., Foothill WIB). The recertification for the Program Years 2025-2027 must be completed on April 7, 2025. This re-certification requires WDBs to comply with the WIOA membership requirements.

Respectfully submitted,

Tom Selinske, Chair  
Foothill Workforce Development Board

**Foothill Workforce Development Board Membership – Existing and Proposed New Members**

The WIOA Section 107(b)(2)(A) through (E) states the requirements for nominating and selecting members in each membership category. The WIOA Section 107(b)(2)(A) requires that business members constitute a majority of the Local Board. The chairperson shall be a business representative, per WIOA Section 107(b)(3).

The local Chief Elected Official (CEO) is required to provide the names of the individuals appointed for each category listed on the following pages and attach a roster of the current Local Board which identifies each member’s respective membership category.

*Business* – A majority of the members must be representatives of businesses in the Local Area who (i) are owners of businesses, chief executives or operating officers of businesses, or other business executives or employers with optimum policy-making or hiring authority; (ii) represent businesses, including small businesses, or organizations; and (iii) are appointed from among individuals nominated by local business organizations and business trade association (WIOA Section 107[b][2][A]).

<b>Name</b>	<b>Title</b>	<b>Entity</b>	<b>Appoint. Date</b>	<b>Term End Date</b>
1. Soyinka Allen	Program Director	Hospital Assoc. of So. Cal.	5/23	8/25
2. Rachelle Arizmendi	Government Industry Advisor/Bus. Dev. Exec.	Avenue Insight & Analytics	5/23	8/25
3. Keshia Bowen	Owner	Simply Divine	8/20	9/26
4. John Frala	Owner	Clean Fuel Education	9/24	9/26
5. Daniel J. Lien,	Principal	DJL Professional Services	8/20	9/26
6. Tom Selinske, <b>FWDB CHAIR</b>	Owner, CFO	Focus Out, Inc.	8/20	9/26
7. K-Rahn Vallantine	Training Consultant & Curriculum Developer	Inner Sun Consulting	5/23	8/25
8. Laurie Wheeler <b>FWDB VICE CHAIR</b>	President/CEO	South Pasadena Chamber of Commerce	8/20	9/26
9. <b>(Proposed) Vicki Brannock</b>	Senior Director	BioCom California	TBD	9/26
10. <b>VACANT</b>			]	9/26
11. <b>VACANT</b>				9/26

Attachment for FWDB Quarterly Meeting

February 18, 2025

Recommended Action Item – Membership Applications for Recommendation of Appointment to the FWDB

*Labor* – Not less than 20 percent of the members must be representatives of workforce within the Local Area who must include (i) representatives of labor organizations who have been nominated by state labor federations; (ii) a member of a labor organization or a training director from a joint labor-management apprenticeship program, or if no such joint program exists in the area, such a representative of an apprenticeship program in the area; and may include (iii) representatives of community-based organizations with demonstrated experience and expertise in addressing the employment needs of individuals with barriers to employment, veterans, or individuals with disabilities; and (iv) representatives of organizations with demonstrated experience and expertise in addressing the employment, training, or education needs of eligible youth and/or out-of-school youth (WIOA Section 107[b][2][B]).

*California Unemployment Insurance Code (CUIC) Section 14202(b)(1)* further requires and specifies that at least 15 percent of Local Board members shall be representatives of labor organizations unless the local labor federation fails to nominate enough members. For a local area in which no employees are represented by such organizations, other representatives of employees shall be appointed to the board, but any local board that appoints representatives of employees that are not nominated by local labor federations shall demonstrate that no employees are represented by such organizations in the local area.

Name	Title	Entity	Appointment Date	Term End Date
<b>12.(Proposed) Zachary Solomon</b>	Business Representative	IBEW Local 11	(TBD)	9/26
13. Noel (Tony) De Trinidad	Business Representative	Painters & Allied Trades, DC 36	9/23	9/25
14. Hector Delgado	Business Agent/Political Coordinator	Teamsters Local 986	9/23	9/25
15. Gene Hurd	President	United Auto Workers (UAW) Local 509	9/23	9/25

*Education* – Each Local Board shall include representatives of entities administering education and training activities in the Local Area who must include (i) a representative of eligible providers administering WIOA Title II adult education and literacy activities; (ii) a representative of institutions of higher education providing workforce investment activities; and may include (iii) representatives of local educational agencies, and community-based organizations with demonstrated experience and expertise in addressing the education or training needs of individuals with barriers to employment (WIOA Section 107[b][2][C]).



Attachment for FWDB Quarterly Meeting

February 18, 2025

Recommended Action Item – Membership Applications for Recommendation of Appointment to the FWDB

Name	Title	Entity	Appointment Date	Term End Date
16. Salvatrice Cummo	Executive Director, Economic & Workforce Development	Pasadena City College	9/23	9/25
17. Flint Fertig	Director of Adult Education	Monrovia Unified School District	9/23	9/25
18. VACANT		(formerly Rio Hondo Comm. College)		

*Economic and Community Development* – Each Local Board shall include representatives of governmental, economic, and community development entities serving the Local Area who must include (i) a representative of economic and community development entities; (ii) a representative from the state employment service office under the *Wagner-Peyser Act*; (iii) a representative of the Vocational Rehabilitation program; and may include (iv) representatives of agencies or entities administering programs serving the Local Area relating to transportation, housing, and public assistance; (v) Representatives of philanthropic organizations serving the Local Area; and (E) individuals or representatives of entities as the local CEO in the Local Area may determine to be appropriate (WIOA Section 107[b][2][D] and [E]).

Name	Title	Entity	Appointment Date	Term End Date
19. Emilia Rojas, M.S.	Staff Services Manager	California Department of Rehabilitation	5/23	8/25
<b>20. (Proposed) Amy Foell</b>	Workforce Development Consultant	Amy Foell Consulting, San Gabriel Valley Economic Partnership	(TBD)	9/26
21. Alexis Carter	Deputy Division Chief, Los Angeles/Coastal	Employment Development Department – Workforce Services	5/23	8/25
<b>22. (Proposed) Herman Corteza</b>	Corporate Director	Pacific Clinics	(TBD)	9/26





**FOOTHILL WORKFORCE DEVELOPMENT BOARD**

**Membership Application and Disclosure Statement**

**Section I**

(To be completed by individual interested in membership on the Workforce Development Board)

\_\_\_\_\_  
(Name) (Business Title)

\_\_\_\_\_  
(Employer/Firm Name)

\_\_\_\_\_  
(Business Address) (Zip Code)

\_\_\_\_\_  
(Email Address) (Business Phone Number)

**Statement of Interest:** Please state briefly your interest in employment and training programs.

**Community Services:** Please list boards, commissions, committees, and organizations on which you presently serve or have served and indicate office(s) held:

To help preclude a potential conflict of interest, also please list any organization with which you are affiliated, which may contract with the Workforce Development Board employment and training services.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Education and Training:** Please list post-secondary education/training, including relevant professional or vocational licenses or certificates.

Institution	Address	Degree/License or Certificate
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Please check and complete **one** category that qualifies you for membership on the Workforce Development Board

**Private Sector Business Representative ( If yes, check all that apply)**

- Owner
- Chief Executive or Chief Operating Officer
- Executive with Substantial Management or Policy Responsibility
- Minority Business
- Small Business\*
- Other Specify \_\_\_\_\_

**Public Sector Representative ( If yes, check all that apply)**

- Educational Agency: \_\_\_\_\_ Public  Private
- Public Employment Service
- Organized Labor - Apprenticeship
- Rehabilitation Agency
- Economic Development Agency
- Community Based Organization\*\*
- Other Specify \_\_\_\_\_

\* Private for profit enterprise employing 500 or fewer employees

\*\*Private nonprofit organization which represents a significant segment in the community and which provides job training services

**EMPLOYMENT:** Please list your current employment, stating title and primary duties and responsibilities. Also indicate past employment and relevant volunteer experience.

Date	Employer	# Employed by Company	Job Title	Duties/ Responsibilities

**ADDITIONAL INFORMATION:** You may attach a resume to supplement the questionnaire. Additional pages providing pertinent data may be enclosed to assist in the evaluation process.

Should you need any assistance or have any questions concerning this application, please call Dianne Russell-Carter at (626) 584-8393.

A  
*Vicki Brannock*  
 \_\_\_\_\_  
 (Signature)

\_\_\_\_\_  
 (Date)

**RETURN OF APPLICATION:** Please return your application, upon completion to:

..... **Dianne Russell-Carter**  
 Executive Director  
 Foothill Workforce Development Board  
 1207 E. Green Street  
 Pasadena, CA 91106  
 Tel (626) 584-8393  
 Fax (626) 585-6782



FOOTHILL WORKFORCE DEVELOPMENT BOARD

Membership Application and Disclosure Statement

Section I

(To be completed by individual interested in membership on the Workforce Development Board)

Zachary Solomon

Business Representative

(Name)

(Business Title)

IBEW Local 11

(Employer/Firm Name)

291 N Marengo Ave. Pasadena Ca 91101

(Business Address)

(Zip Code)

zsolomon@ibew11.org

(626) 379-4750

(Email Address)

(Business Phone Number)

Statement of Interest: Please state briefly your interest in employment and training programs.

Being a representative for over 11,000 electrical workers and their families all of which live and/or work in the Greater Los Angeles area, I feel I have a vested interest in the growth and development of our community and its workforce, including access to apprenticeship programs.

Community Services: Please list boards, commissions, committees, and organizations on which you presently serve or have served and indicate office(s) held:

Electrical Workers Minority Caucus (Recording Secretary): 2020-Present
Reach Out and Engage Next Generation Electrical Workers (Treasurer): 2019-2022
Local 11 District 4 Welfare Committee (Executive Board): 2020-2023
Local 11 Districe 1 Welfare Committee (Treasurer): 2024-Present

To help preclude a potential conflict of interest, also please list any organization with which you are affiliated, which may contract with the Workforce Development Board employment and training services.

Education and Training: Please list post-secondary education/training, including relevant professional or vocational licenses or certificates.

Table with 3 columns: Institution, Address, Degree/License or Certificate. Row 1: Electrical Training Institute, 6023 S Garfield Ave. Commerce, C., State Certified Electrician

Please check and complete **one** category that qualifies you for membership on the Workforce Development Board

**Private Sector Business Representative** ( If yes, check all that apply)

- Owner
- Chief Executive or Chief Operating Officer
- Executive with Substantial Management or Policy Responsibility
- Minority Business
- Small Business\*
- Other Specify \_\_\_\_\_

**Public Sector Representative** ( If yes, check all that apply)

- Educational Agency: \_\_\_\_\_ Public \_\_\_\_\_ lic Private
- Public Employment Service
- Organized Labor - Apprenticeship
- Rehabilitation Agency
- Economic Development Agency
- Community Based Organization\*\*
- Other Specify \_\_\_\_\_

\* Private for profit enterprise employing 500 or fewer employees

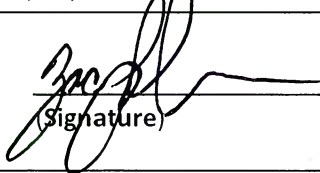
\*\*Private nonprofit organization which represents a significant segment in the community and which provides job training services

**EMPLOYMENT:** Please list your current employment, stating title and primary duties and responsibilities. Also indicate past employment and relevant volunteer experience.

Date	Employer	# Employed by Company	Job Title	Duties/ Responsibilities
07-2024	IBEW Local 11	+/-35	Business Rep	
02-2024	IBEW Local 11	+/-35	Organizer	
2012-2024	Morrow Meadows	+/-500	Electrician / Foreman	

**ADDITIONAL INFORMATION:** You may attach a resume to supplement the questionnaire. Additional pages providing pertinent data may be enclosed to assist in the evaluation process.

Should you need any assistance or have any questions concerning this application, please call Dianne Russell-Carter at (626) 584-8393

  
\_\_\_\_\_  
(Signature)

10/30/2024  
\_\_\_\_\_  
(Date)

**RETURN OF APPLICATION:** Please return your application, upon completion to:

**Dianne Russell-Carter**  
Executive Director  
Foothill Workforce Development Board  
1207 E. Green Street  
Pasadena, CA 91106  
Tel (626) 584-8393  
Fax (626) 585-6782



**FOOTHILL WORKFORCE DEVELOPMENT BOARD**

**Membership Application and Disclosure Statement**

**Section I**

(To be completed by individual interested in membership on the Workforce Development Board)

\_\_\_\_\_  
(Name) (Business Title)

\_\_\_\_\_  
(Employer/Firm Name)

\_\_\_\_\_  
(Business Address) (Zip Code)

\_\_\_\_\_  
(Email Address) (Business Phone Number)

**Statement of Interest:** Please state briefly your interest in employment and training programs.

**Community Services:** Please list boards, commissions, committees, and organizations on which you presently serve or have served and indicate office(s) held:

To help preclude a potential conflict of interest, also please list any organization with which you are affiliated, which may contract with the Workforce Development Board employment and training services.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Education and Training:** Please list post-secondary education/training, including relevant professional or vocational licenses or certificates.

Institution	Address	Degree/License or Certificate
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Please check and complete one category that qualifies you for membership on the Workforce Development Board

**Private Sector Business Representative ( If yes, check all that apply)**

- Owner
- Chief Executive or Chief Operating Officer
- Executive with Substantial Management or Policy Responsibility
- Minority Business
- Small Business\*
- Other Specify \_\_\_\_\_

**Public Sector Representative ( If yes, check all that apply)**

- Educational Agency: \_\_\_\_\_ Public  Private
- Public Employment Service
- Organized Labor - Apprenticeship
- Rehabilitation Agency
- Economic Development Agency
- Community Based Organization\*\*
- Other Specify \_\_\_\_\_

\* Private for profit enterprise employing 500 or fewer employees

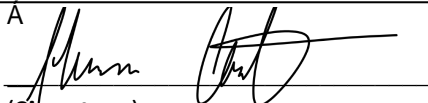
\*\*Private nonprofit organization which represents a significant segment in the community and which provides job training services

**EMPLOYMENT:** Please list your current employment, stating title and primary duties and responsibilities. Also indicate past employment and relevant volunteer experience.

Date	Employer	# Employed by Company	Job Title	Duties/ Responsibilities

**ADDITIONAL INFORMATION:** You may attach a resume to supplement the questionnaire. Additional pages providing pertinent data may be enclosed to assist in the evaluation process.

Should you need any assistance or have any questions concerning this application, please call Dianne Russell-Carter at (626) 584-8393.

A   
 \_\_\_\_\_  
 (Signature)

\_\_\_\_\_  
 (Date)

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 Foothill Workforce Development Board  
 1207 E. Green Street  
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# FWDB

Foothill Workforce Development Board

## FOOTHILL WORKFORCE DEVELOPMENT BOARD

### Membership Application and Disclosure Statement

#### Section I

(To be completed by individual interested in membership on the Workforce Development Board)

**Amy Foell**

**Workforce Development Contractor**

(Name)

(Business Title)

**Amy Foell Consulting, Inc contracts with San Gabriel Valley Economic Partnership**

(Employer/Firm Name)

**248 E Foothill Blvd # 100, Monrovia, CA 91016**

(Business Address)

(Zip Code)

**afoell@sgvpartnership.org**

**562-480-1435**

(Email Address)

(Business Phone Number)

**Statement of Interest:** Please state briefly your interest in employment and training programs.

For the past ten years I have served the San Gabriel Valley in the capacity of education and workforce development. Current and past employers/clients include: Pasadena Unified School District, K12 Foothill Consortium (Azusa, Charter Oak, Duarte, Monrovia USD), City of Azusa, Pasadena City College, Citrus College, Pasadena Chamber of Commerce and San Gabriel Valley Economic Partnership.

I am actively engaged with the US Chamber of Commerce. I completed their Business Leads Fellowship Cohort 9 and Master class in school board engagement. It's time to refine and align our workforce pipelines with the rapidly shifting world of work. I have partnered successfully with the Foothill Workforce Development Board and would like to lend my expertise to better serve the region's economy. I have a Master's in Teaching from Towson University and own a small business, AmyFoell.com

**Community Services:** Please list boards, commissions, committees, and organizations on which you presently serve or have served and indicate office(s) held:

City of Hope, Community Benefit Board (2022- current)  
LARC K12 Strong Workforce Selection Committee (2020- current)  
San Gabriel Valley Economic Partnership Workforce Development Committee Advisory (2019-current)  
Surfrider Long Beach Chapter, 2022-current, South Orange County Chapter (2018-2022)  
Burbank International Film Festival Board Member (2019-2023)

To help preclude a potential conflict of interest, also please list any organization with which you are affiliated, which may contract with the Workforce Development Board employment and training services.

**San Gabriel Valley Economic Partnership**

**Pasadena Unified School District**

**City of Azusa**

**Education and Training:** Please list post-secondary education/training, including relevant professional or vocational licenses or certificates.

Institution	Address	Degree/License or Certificate
UCLA	Los Angeles CA	Television Writing Certificate
Towson University	Towson, Maryland	Masters in Teaching & Bachelor
_____	_____	_____
_____	_____	_____

Please check and complete one category that qualifies you for membership on the Workforce Development Board

**Private Sector Business Representative (If yes, check all that apply)**

- Owner
- Chief Executive or Chief Operating Officer
- Executive with Substantial Management or Policy Responsibility
- Minority Business
- Small Business\*
- Other Specify \_\_\_\_\_

**Public Sector Representative (If yes, check all that apply)**

- Educational Agency:  Public  Private
- Public Employment Service
- Organized Labor - Apprenticeship
- Rehabilitation Agency
- Economic Development Agency
- Community Based Organization\*\*
- Other Specify San Gabriel Valley Economic Partnership

\* Private for profit enterprise employing 500 or fewer employees

\*\*Private nonprofit organization which represents a significant segment in the community and which provides job training services

**EMPLOYMENT:** Please list your current employment, stating title and primary duties and responsibilities. Also indicate past employment and relevant volunteer experience.

Date	Employer	# Employed by Company	Job Title	Duties/Responsibilities
	Amy Foell Consulting Inc President			Contractor workforce and educational program design, implementation and oversight

**ADDITIONAL INFORMATION:** You may attach a resume to supplement the questionnaire. Additional pages providing pertinent data may be enclosed to assist in the evaluation process.

Should you need any assistance or have any questions concerning this application, please call Dianne Russell-Carter at (626) 584-8393.

(Signature)

10/23/2024

(Date)

**RETURN OF APPLICATION:** Please return your application, upon completion to:

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1207 E. Green Street  
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Fax (626) 585-6782

**FOOTHILL WORKFORCE DEVELOPMENT BOARD  
PROGRAM YEAR 2024-2025  
REPORT PERIOD: 7/1/2024 TO 1/31/2025**

	<b>Plan</b>	<b>Plan</b>	<b>% of Plan</b>
<b>INDIVIDUALS SERVED</b>	318	469	68%
<b>TRAINING/WORK EXPERIENCE COMPLETION</b>	127	216	59%
	21	170	12%
<b>INDIVIDUALS EXITED FROM SERVICES EMPLOYMENT</b>	70		
	6	75.90%	11%

**WIOA ADULT PROGRAM (201)**

**GRANT TERM: 7/1/2024 TO 6/30/2025**

**REPORT PERIOD: 7/1/2024 TO 1/31/2025**

**Overall**

	<b>Total</b>	<b>Goal</b>	<b>% of Goal</b>
ENROLLMENTS	81	119	68%
TOTAL EXITS	34		
A. Unsubsidized Employment	2		
C. % Placed	6%	77%	8%

**WIOA DISLOCATED WORKER PROGRAM (501)**

**GRANT TERM: 7/1/2024 TO 6/30/2025**

**REPORT PERIOD: 7/1/2024 TO 1/31/2025**

**Overall**

	<b>Total</b>	<b>Goal</b>	<b>% of Goal</b>
ENROLLMENTS	71	85	84%
TOTAL EXITS	28		
A. Unsubsidized Employment	0		
C. % Placed	0%	75%	0%

**WIOA YOUTH PROGRAM (301)**

**GRANT TERM: 7/1/2024 TO 6/30/2025**

**REPORT PERIOD: 7/1/2024 TO 1/31/2025**

**Overall**

	<b>Total</b>	<b>Goal</b>	<b>% of Goal</b>
ENROLLMENTS	24	49	49%
TOTAL EXITS	16		
B. Unsubsidized Employment	4		
C. Training/Post Secondary	0		
D. Positive Exit Rate (B+C)	25%	76%	33%

**LA COUNTY YOUTH@WORK**  
**GRANT TERM: 7/1/2024 TO 6/30/2025**  
**REPORT PERIOD: 7/01/2024 TO 1/31/2025**

	<b>Activities</b>	<b>Plan</b>	<b>% of Plan</b>
<b>TOTAL ENROLLMENTS</b>	53	61	87%
CALWORKS	5	11	45%
WORK BASED LEARNING	48	50	96%

**LA COUNTY MEASURE H**  
**GRANT TERM: 7/1/2024 TO 6/30/2025**  
**REPORT PERIOD: 7/1/2024 TO 1/31/2025**

	<b>Activities</b>	<b>Plan</b>	<b>% of Plan</b>
<b>ENROLLMENTS</b>	0	9	0%

**LA COUNTY TRANSITIONAL SUBSIDIZED EMPLOYMENT (TSE & GROW)**  
**GRANT TERM: 7/1/2024 TO 6/30/2025**  
**REPORT PERIOD: 7/1/2024 TO 1/31/2025**

	<b>Activities</b>	<b>Plan</b>	<b>% of Plan</b>
CARRY OVER PARTICIPANTS	20		
ENROLLMENTS	21	40	53%
TOTAL EXITS	7		

**PRISON TO EMPLOYMENT**

**GRANT PERIOD: 4/10/2023 TO 3/31/26**

**REPORT PERIOD: 4/10/2023 TO 1/31/2025**

	<b>Activities</b>	<b>Plan</b>	<b>% of Plan</b>
<b>ENROLLMENTS</b>	17	26	65%
<b>TRAINING</b>	7	9	78%
<b>TRAINING COMPLETION</b>	5	7	71%
<b>EMPLOYMENT</b>	3	16	19%

**HELPING JUSTICE INVOLVED REENTER EMPLOYMENT (HIRE)\* Contract Pending**

**GRANT TERM: 4/1/2024 TO 3/31/2026**

**REPORT PERIOD: 7/1/2024 TO 1/31/2025**

	<b>Activities</b>	<b>Plan</b>	<b>% of Plan</b>
<b>ENROLLMENTS</b>	0	40	0%
<b>TRAINING</b>	0	32	0%
<b>TRAINING COMPLETION</b>	0	26	0%
<b>EMPLOYMENT</b>	0	28	0%

**NDWG - QUEST**

**GRANT TERM: 5/31/2023 TO 9/30/2024**

**REPORT PERIOD: 4/10/2023 TO 9/30/2024**

**ENROLLMENTS**  
**TRAINING/WORK EXPERIENCE**  
**EMPLOYMENT**

<b>Activities</b>	<b>Plan</b>	<b>% of Plan</b>
27	25	108%
23	25	92%
4	19	21%

**Additional Assistance - CALTECH/JPL**

**GRANT TERM: 4/10/2023 TO 3/31/2026**

**REPORT PERIOD: 4/10/2023 TO 1/31/2025**

**ENROLLMENTS**  
**SUPPORTIVE SERVICES**  
**EMPLOYMENT**

<b>Activities</b>	<b>Plan</b>	<b>% of Plan</b>
5	50	10%
1	40	3%
0	32	0%



**REGIONAL EQUITY RECOVERY PARTNERSHIPS (RERP)**

**GRANT TERM: 4/10/2023 TO 12/31/2025**

**REPORT PERIOD: 7/10/2023 TO 1/31/2025**

	<b>Activities</b>	<b>Plan</b>	<b>% of Plan</b>
<b>ENROLLMENTS</b>	0	35	0%
<b>TRAINING/WORK EXPERIENCE</b>	0	35	0%
<b>CREDENTIAL ATTAINED/COMPLETION</b>	0	28	0%
<b>EMPLOYMENT</b>	0	28	0%

**Additional Assistance - WILDFIRES**

**GRANT TERM: 1/15/2025 TO 3/31/2026**

**REPORT PERIOD: 1/15/2025 TO 1/31/2025**

	<b>Activities</b>	<b>Plan</b>	<b>% of Plan</b>
<b>ENROLLMENTS</b>	0	25	0%
<b>WORK EXPERIENCE</b>	0	25	0%
<b>EMPLOYMENT</b>	0	18	0%

**WIOA ADULT PROGRAM (201)**  
**GRANT TERM: 7/1/2024 TO 6/30/2025**  
**REPORT PERIOD: 7/1/2024 TO 1/31/2025**

ENROLLMENTS	Arcadia			Duarte			Pasadena			Sierra Madre			South Pasadena		
	Total	Goal	% of Goal	Total	Goal	% of Goal	Total	Goal	% of Goal	Total	Goal	% of Goal	Total	Goal	% of Goal
	6	10	60%	4	8	50%	55	62	89%	2	4	50%	6	9	67%

**WIOA DISLOCATED WORKER PROGRAM (501)**  
**GRANT TERM: 7/1/2024 TO 6/30/2025**  
**REPORT PERIOD: 7/1/2024 TO 1/31/2025**

ENROLLMENTS	Arcadia			Duarte			Pasadena			Sierra Madre			South Pasadena		
	Total	Goal	% of Goal	Total	Goal	% of Goal	Total	Goal	% of Goal	Total	Goal	% of Goal	Total	Goal	% of Goal
	3	6	50%	3	4	75%	34	26	131%	1	2	50%	4	4	100%

**WIOA YOUTH PROGRAM (301)**  
**GRANT TERM: 7/1/2024 TO 6/30/2025**  
**REPORT PERIOD: 7/1/2024 TO 1/31/2025**

ENROLLMENTS	Arcadia			Duarte			Pasadena			Sierra Madre			South Pasadena		
	Total	Goal	% of Goal	Total	Goal	% of Goal	Total	Goal	% of Goal	Total	Goal	% of Goal	Total	Goal	% of Goal
	1	5	20%	1	4	25%	10	25	40%	1	2	50%	1	4	25%