

FOOTHILL EMPLOYMENT TRAINING CONSORTIUM POLICY BOARD

MINUTES OF FEBRUARY 20, 2025 FETC POLICY BOARD SPECIAL MEETING

INTRODUCTION AND ROLL CALL

The Foothill Employment Training Consortium (FETC) Policy Board Chair Hampton welcomed everyone and staff member conducted a roll call and quorum was established at 10:39 A.M.

Present – FETC Policy Board Members

Tyron Hampton, FETC Chair, City Councilmember, City of Pasadena
Chris Lowe, Mayor Pro Tem, City of Sierra Madre
Sheila Rossi, Mayor Pro Tem, City of South Pasadena
Michael Cao, Mayor, City of Arcadia

Absent – FETC Policy Board Members

Vinh Truong, City Councilmember, City of Duarte

FWDB Staff Present

Dianne Russell-Carter, FWDB Executive Director, Michael Trogan, David Eder, Alma Estevez, Raymond Delgado

PUBLIC COMMENTS

There were no public comments.

APPROVAL OF MINUTES

The minutes of the September 19th, 2024, Policy Board meeting were approved.

Motion: Michael Cao Seconded: Tyron Hampton

Roll call vote: Ayes- 4 (Hampton, Rossi, Cao, Lowe)

Nays – 0; Absent- 1 (Truong)

FETC CHAIR COMMENTS

No comments.

ITEM IV. CONSIDERATION FOR APPROVAL BY RECOMMENDATION OF THE FOOTHILL EMPLOYMENT AND TRAINING CONSORTIUM POLICY BOARD TO APPROVE AND SIGN THE SELECTION OF AJCC OPERATORS AND CAREER SERVICES PROVIDERS APPLICATION, THE LOCAL AREA SUBSEQUENT DESIGNATION AND LOCAL BOARD RECERTIFICATION FOR PROGRAM YEAR 25-27 AND THE REGIONAL AND LOCAL PLAN FOR PROGRAM YEAR 2025 - 28

Chair Hampton introduced the item and turned to Executive Director Dianne Russell-Carter.

Executive Director Dianne Russell-Carter explained that, based on state requirements, there are three key obligations that must be completed at different times throughout the year to ensure continued operations.

- Selection of AJCC Operators and Career Services Providers
 - Application due March 1, 2025

Requesting for Council Member Hampton to have approval of the Policy Board to sign the application of the “Selection of AJCC Operators and Career Services Providers” as the Chief Local Elected Official

Motion: Michael Cao **Seconded:** Chris Lowe

Roll call vote: Ayes- 4 (Hampton, Rossi, Cao, Lowe)

Nays – 0; Absent- 1 (Truong)

- Local Area Subsequent Designation and Local Board Recertification for PY 25-27
 - Application due April 7th, 2025

Requesting for Council Member Hampton to have approval of the Policy Board to sign the application of the “Local Area Subsequent Designation and Local Board Recertifications for PY 25-27” once the application is complete

Motion: Michael Cao **Seconded:** Chris Lowe

Roll call vote: Ayes- 4 (Hampton, Rossi, Cao, Lowe)

Nays – 0; Absent- 1 (Truong)

- Regional and Local Planning Guidance for PY 2025-28
 - Application due April 27th, 2025

Mayor Pro Tem Rossi asked when the plan was developed. Executive Director Dianne Russell-Carter explained that the plan is developed every four years and is currently in the process of being completed.

Mayor Pro Tem Rossi requested that the plan reflect the current economic changes and incorporate some of the recommendations made at the earlier meeting. Executive Director Dianne Russell-Carter stated that staff would reach out to the consultant to inform them of the conversation from the previous meeting.

Chair Hampton agreed and requested that the consultant highlight the updates to the plan and ensure that the Board is updated before the application is signed.

Requesting for Council Member Hampton to have approval of the Policy Board to sign the application of the “Regional and Local Planning Guidance for PY 2025-28” once the plan has the plan has been updated with the request of the Policy Board

Motion: Michael Cao **Seconded:** Sheila Rossi

Roll call vote: Ayes- 4 (Hampton, Rossi, Cao, Lowe)

Nays – 0; Absent- 1 (Truong)

FETC ROUNDTABLE

Chair Hampton thanked everyone, and the meeting was adjourned at 10:50 A.M.